

**VISA EXECUTIVE WORKING GROUP (EWG)
MEETING MINUTES, 19 SEPTEMBER 2002**

1. NOTICE: The Executive Working Group (EWG) was organized by the National Defense Transportation Association (NDTA) Sealift Committee in March 1995, and consists primarily of representatives from the Department of Defense (DOD), the Department of Transportation (DOT) and the transportation industry. Industry representatives on the EWG are selected by Mr. James Henry, Chairman of the NDTA Sealift Committee (telephone (301) 423-3335). The purpose of the EWG is to study transportation issues of interest to government and industry and report the status of these issues to the NDTA membership. The EWG is a forum for the exchange of information. DOD officials participating in the EWG may not transfer any authority or responsibility for government decisions to industry or to the industry members of the EWG. By making the minutes of EWG meetings available electronically, DOD, DOT, and the NDTA promote other forums for the exchange of information. DOD invites interested parties to comment on issues considered at EWG meetings, to provide additional information, or to request further information. The DOD point of contact is MAJ Todd Robbins, who can be contacted by e-mail todd.robbins@hq.transcom.mil, telephone (618) 229-1529, fax (618) 256-6877, or by mail: USTRANSCOM, ATTN: TCJ5-AS (MAJ Robbins), 508 Scott Drive, Scott Air Force Base, Illinois, 62225-5357. Interested parties also may contact the NDTA through Mr. James Henry [telephone (301) 423-3335], the DOT through Mr. James Caponiti [telephone (202) 366-5400], or any industry member of the EWG. Industry members of the EWG are (in alphabetical order):

<u>Name</u>	<u>Organization</u>	<u>Telephone</u>
Mr. Lary Cosgriff	APL	(202) 496-2484
Mr. Edward Fortunato	Crowley Maritime Corp.	(703) 684-3132
Mr. Michael Garvin	Matson Navigation Company	(415) 957-4200
Mr. Kenneth Gaulden	Maersk - SeaLand	(703) 351-9200
Mr. Steve Gill	American Roll-on Roll-off Carriers	(201) 307-1626
Mr. J. Robert Leyh	Central Gulf Lines and Waterman Steamship	(202) 659-3804
Mr. James Madden	Farrell Lines, Inc. / P&O Nedlloyd	(201) 896-8979
Mr. Augie Tellez	Seafarers International Union	(202) 628-6322
Mr. James Wachtel	Lykes Lines Limited	(813) 276-4698

2. The agenda is at Attachment 1.
3. The list of EWG attendees is at Attachment 2.
4. The updated list of tasks from the EWG is shown at Attachment 3.

5. MEETING SUMMARY.

a. Opening Remarks.

- (1) RDML Ames (USTRANSCOM J5) welcomed the meeting participants.

b. Follow-on Improvement Team (FIT) Update

- (1) Ms. Gail Jorgenson (USTRANSCOM) provided an overview on the progress of the improvement team.

- Progress has been slowed by normal workload. Stanley Associates has moved out on the web-based portal. Work continues on identifying key issues and developing courses of action.

- (a) Near-Term Opportunities
 - Streamline Enrollment Process
 - Establish Web-Based Data Portal
 - Develop Industry Awareness Education Program
 - Exercise Contract Portion of the VISA Concept
- c. VCC/DCC RFR Extension Update
 - (1) Mr. Craig Robinson (MTMC) briefed the VCC Extension Update
 - Solicitation closed on 14 June 02
 - Twenty-four proposals received as of this date
 - DCAA audits requested for Methodology A/B carriers who have submitted current data
 - Updated capacity commitment spreadsheets are in review
 - VCC-02 rate package submitted to TRANSCOM for CINC approval
 - Award projected for 30 September 02
- d. USC-04 Solicitation Update
 - (1) Mr. Craig Robinson (MTMC) briefed on the USC-04 IPT. He noted that there we no major issues or concerns. Contract solicitation was issued on 23 August 2002
 - (a) Pre-proposal Conference conducted on 17 September 2002
 - (b) Proposals due on 8 October 2002
 - Issues
 - Option Year Justification
 - Electronic Data Interchange Requirements: The carriers had concerns on meeting the demand for report of delivery. MTMC emphasized their need for this requirement. There will be a study group of MTMC and carrier members to determine what can be accomplished.
- e. MSP/Mariner Update.
 - (1) Mr. Jim Caponiti and Mr. Owen Doherty (MARAD) briefed on the status of MSP and provided an update on the Mariner status.
 - (a) There are no legislative proposals on MSP at this time. General Handy will provide testimony on 8 October 2002.
 - (b) Work is continuing on the Mariner study. An effort is underway to use Coast Guard data and survey data to develop a database to provide mariner reporting.

(c) The Mariner survey has been completed but the data is still under examination. There is a program underway to create apprentice positions using RRF vessels as training platforms.

f. Potential West Coast Labor Strike Update

(1) Ms. Fran Olsen (MARAD) briefed the on going West Coast Labor issue. There is potential for a labor strike. The unions have notified the DoD and assured them that military movements would still be processed.

- ILWU started a selective slowdown on Monday, which continued on Tuesday and Wednesday.
- Pacific Maritime Association (PMA) is threatening a lockout if slowdown does not cease.
- Union claims that Stevedoring Services of America is blocking progress on how to implement technology.
- PMA says the union has not placed any realistic technology proposals on the table.
- ILWU held protest yesterday in Seattle, Long Beach, and Oakland.

g. Security Clearance Information/Update

(1) Mr. Owen Doherty (MARAD) provided an update on security clearances. If a member's clearance is within a year of expiration they should begin the update process to ensure that there is not a lapse in their clearance. Contact Mr. Doherty if you have additional questions. Please advise Owen of changes/problems at (618-229-1450); fax (618)-256-6877 or email: owen.doherty@hq.transcom.mil

- **KEEP CURRENT; SECRET LEVEL SECURITY CLEARANCE NEED TO BE RENEWED EVERY 10-YEARS**
- **FSO's RESPONSIBILITY TO KEEP TRACK OF EXPIRATION DATE**
- **UPDATED LIST WILL BE SENT BY MARAD LNO TO CARRIERS FOR VERIFICATION NEXT MONTH**

h. Issues

(1) The carriers pointed out that there are contracts being let and movements underway outside of the prescribed procedures. Non-availability statements are being developed without regard to the DFAR and the workload is going to non-VISA carriers. USTRANSCOM, through MTMC will look into the issue. The carriers were provided points of contact at USTRANSCOM and MTMC to assist when such events are identified.

i. Review/Amend EWG Schedule.

- (1) Current schedule shows the following dates:
- (2) EWG meeting on 25 Oct 02

25 Oct 02 (Kvaener Shipbuilding,
Philadelphia, PA)
14 Nov 02 (Tentative VTC)
12 Dec 02
16 Jan 03 (Tentative VTC)
20 Feb 03
20 Mar 03 (Tentative VTC)
17 Apr 03
15 May 03 (Tentative VTC)

19 Jun 03
17 Jul 03 (Tentative VTC)
21 Aug 03
18 Sep 03 (Tentative VTC)
16 Oct 03
20 Nov 03 (Tentative VTC)
11 Dec 03

j. Review the Taskers. See Attachment 3.

k. Friction Points/Issues.

(1) None

l. Rate the EWG Meeting. Ratings: 10.0 10.0 10.0 NA

m. Closing Remarks.

(1) RDML Ames thanked everyone for attending the meeting.

6. Point of contact for updates or corrections to these minutes is MAJ Todd Robbins at (618) 229-1529, fax (618) 256-6877, e-mail: todd.robbins@hq.transcom.mil

Attachments:

1. EWG Agenda
2. EWG Attendees
3. Tasker list from EWG

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19 SEPTEMBER 2002**

AGENDA

<u>TIME</u>	<u>TOPIC</u>	<u>POC</u>
1415	Arrive VTC Studio	All
1430	VISA EWG Begins - Opening Remarks	TCJ5
	Follow-on Improvement Team (FIT) Update	TCJ3/4-LQ
	VCC/DCC/RFP/ Extension Update	MTMC/MSC
	USCO4 Update	MTMC
	MSP/Mariner Update	MARAD
	Potential West Coast Labor Strike Update	MARAD
	Security Clearance Information	MARAD
	Industry Issues	
1615	Wrap-up - Review/Amend EWG Schedule - Review EWG Taskers - Friction Points - Rate the Meeting	Mr. McMillin
1625	Closing Remarks	TCJ5
1630	Meeting Adjourns	

ATTENDEES FOR 19 SEPTEMBER 2002 EWG MEETING

RDML Christopher Ames	USTRANSCOM J5
Mr. James Caponiti (Jim)	MARAD
Ms. Fran Olsen	MARAD
Mr. Owen Doherty	MARAD
Mr. John Henry	MSC
Mr. James Fischer (Jim)	MSC
Ms. Anne Dougherty	MSC
Mr. William Lucas (Bill)	MTMC
Mr. Craig Robertson	MTMC
Mr. Ray Jones	MTMC
Mr. Mike Andert (Mike)	DCAA
Mr. Kenneth Gaulden (Ken)	Maersk Line Ltd.
Mr. David DeBoer (Dave)	American President Lines, Ltd.
Mr. Steven Gill (Steve)	American Roll-On Roll-Off Carrier, LLC
Mr. Edward Fortunato (Ed)	Crowley Logistics
Mr. Michael Garvin (Mike)	Matson Navigation Company
Mr. James Madden (Jim)	Farrell Lines / P&O Nedlloyd
Mr. J. Robert Leyh (Bob)	Waterman Steamship Corporation
Mr. James Wachtel (Jim)	Lykes Lines Limited, LLC
Mr. Augie Tellez	Seafarers International Union
Mr. Daniel McMillin (Dan)	USTRANSCOM J5-V
Col Fraser Jones	USTRANSCOM JA
Ms. Gail Jorgenson	USTRANSCOM J3/4 - LQ
Ms. Ellen Green	USTRANSCOM J3/4 - LQ
CDR Humberto Quintanilla (Burt)	USTRANSCOM J5-AS
Mr. Kenneth Mills	USTRANSCOM J5-AS
Mr. John Boysha	Stanley Associates
Ms. Jeannine Kenyon	Stanley Associates

TASKERS FROM 19 SEPTEMBER 2002 EWG

TASK

1. MIT EUSC Tanker Brief

Lead: TCJ5-AS

ECD

20 Sep 02
Completed:
20 Sep 02