

## SPAIN

### 1. General:

- a. All cargo shipped utilizing AMC aircraft or the US Postal Service, and material (other than vehicles) arriving to the Naval Station (NAVSTA) Rota pier aboard a USS/USNS ship, MSC or other US military vessel is exempt from the customs process.
- b. Cargo destined for US Forces that enters Spain by any other mode of transportation and/or other port of entry must clear Spanish customs.
- c. Inbound DOD material, to meet the "Duty Free" criteria, must be accompanied by some form of military documentation, which will vary depending on the point of origin, then be cleared using either a Spanish Customs Form A-7 document for General Cargo or Spanish Customs Form A-8 for HHG. The A-7 and A-8 are Spanish Customs documents available only to NAVSTA Rota Customs Representatives or their designated agents.
- d. If no BL is assigned, the Customs broker sends a FAX to a representative in the city of Rota to verify the shipment. The Customs representative in Rota will collect the brokerage fee before authorizing the shipment to be released. The broker on each shipment completes an A-7 Spanish Customs Form. There are no other requirements other than normal shipping documentation.
- e. The customs clearance documentation for the cargo is a hand carried operation. The communications concerning undocumented shipments are carried out by FAX or telephone. While there is no duty on DOD material, there are brokerage fees that must be paid by the consignee, depending on the mode of shipment. Address cargo to a specific command vice an individual.

### 2. Surface: DOD cargo entering Spain from another European country, whether on a military vehicle or commercial carrier's vehicle, will be cleared with an A-7 or A-8 customs document utilizing the Form 302 (with TO signature) or T-1 as authorization. The TO will fill out the required customs forms. There are no customs fees for DOD cargo but if a Form 302 is used, there will be a customs broker. If a T-1 is used, there is no fee paid. The T-1 may accompany the Form 302 that will exempt the shipment from customs fees.

### 3. Air:

- a. Commercial Small Parcel Air (SPA). For small parcel shipments (normally 150 lbs. or less) not sent via one of the modes above, the most efficient way to clear customs is to ship via one of the authorized WWX carriers into Spain. Since these carriers are under contract with the DOD, there are no brokerage fees for the consignee to pay and, if the TCN is associated with the shipment and clearly visible or if shipment is accompanied by a BL, Military Freight Warrant or similar document, the shipment is quickly cleared through customs without delay. All other commercial SPA shipments will normally require extra coordination and take several days longer to clear customs and will probably also require the consignee to pay a brokerage fee.
- b. Commercial Air Freight. For larger commercial air shipments (greater than 150 lbs.), cargo is held at the Spanish airport by customs authorities, and the local designated US Government customs broker is notified who, in turn, notifies NAVSTA Rota Customs officials. Necessary documentation as indicated above is prepared by the customs broker and brokerage fees are collected from the consignee by a NAVSTA Rota customs representative before the shipment is authorized for release.

4. Sea: Customs clearance of DOD material arriving at a Spanish port aboard a commercial vessel is normally based on the cargo manifest accompanying the shipment. Either NAVSTA Rota customs personnel or a designated customs agent utilizing the A-7 or A-8 customs document, as appropriate, clears the shipment through the nearest Spanish Customs office. If a CBL is used, it is the shipper's responsibility to provide advance notification to the NAVSTA Rota Customs Office or TO. NAVSTA Rota Customs officials clear shipments arriving at the ports of Cadiz or Rota and no brokerage fees are applicable. Shipments arriving at all other Spanish ports will require a brokerage fee per individual shipment - not per vessel or per piece.
5. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select Country Instructions tab, at the Country drop down box under Custom Selection, select Spain, submit. Click on the detail icon on the upper right hand side to review shipping requirements.