

CHAPTER 512

UNITED STATES CENTRAL COMMAND (USCENTCOM)

A. GENERAL

This chapter identifies regulations or directives and establishes USCENTCOM Customs/Border Clearance requirements and procedures and organizational POCs responsible for the entry/exit of material and personnel from the various USCENTCOM countries listed. Pre-clearance Customs and agriculture inspections will be performed IAW Chapter 506. A list of permitted and prohibited items for the AOR is provided in [Table 512-1](#). For additional information pertaining to customs permitted and prohibited items, contact the USCENTCOM Customs Branch (CCJ3-JSO-SO), DSN: 651-1533, Commercial: 813-827-1533.

B. CUSTOMS CLEARANCE PROCESSES

This section provides the most up-to-date overseas customs information, when provided by the COCOM, for the following countries:

[Afghanistan](#)

[Kyrgyzstan](#)

[Tajikistan](#)

[Bahrain](#)

[Lebanon](#)

[Turkmenistan](#)

[Egypt](#)

[Oman](#)

[United Arab](#)

[Iraq](#)

[Pakistan](#)

[Emirates](#)

[Jordan](#)

[Qatar](#)

[Uzbekistan](#)

[Kazakhstan](#)

[Saudi Arabia](#)

[Yemen](#)

[Kuwait](#)

[Syria](#)

C. CUSTOMS CLEARANCE PROCEDURES

1. The following guidance is for all Worldwide Express and commercial shipments going into the USCENTCOM AOR. Strict adherence to following guidelines will ensure shipments are not delayed in customs. The following must be on the commercial invoice.
 - a. Shippers name, address, and phone number.
 - b. Consignee unit, address, and phone number, if available. (For consignee unit, mark with either the actual unit or the deployed Logistics Readiness Squadron.)
 - c. Clear description of the equipment being shipped.
 - d. Number and type of packages.
 - e. Price per shipment and value of the shipment.
 - f. Gross weights and cubes of the shipments.
 - g. Shipment customs clearance paperwork with shipper signature.
2. This applies to all of the sites within the USCENTCOM AOR except for Jacobabad AB, Pakistan. Shipments to this location must only be sent via Military Air.

D. AFGHANISTAN

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column, select Africa and Southwest Asia and then Afghanistan.
2. The International Security Assistance Forces (ISAF) International Customs Coordination Cell (ICCC) has been established to provide ISAF a primary point of contact for customs policy, prioritization, and interface with the Government of the Islamic Republic of Afghanistan (GIROA) Ministries. The ICCC coordinates ISAF customs policy, persistently engages with the Afghanistan Customs Department (ACD) and other Afghanistan Customs Organizations and Officials to enable freedom of movement for ISAF cargo, fuel and supplies, reduce customs associated costs, and resolve customs problems. In coordination with other customs and borders stakeholders, ICCC partners with ACD to build long term effective and sustainable Afghanistan customs capability.
3. Roles and Responsibilities
 - a. US Embassy: The US Embassy issues diplomatic notes addressed to the Afghanistan Ministry of Foreign Affairs for all shipments of US Government property entering or leaving Afghanistan. The diplomatic note certifies that the shipment is exempt from Customs duties and taxes.
 - b. DOD Customs Cell: The DOD Customs Cell was established within the GSO of the US Embassy to facilitate the import of all US Military fuel and the import/export of all US Military cargo. This Cell consists of a Liaison Officer from Defense Logistics Agency Energy, Middle East and Liaison Officer from SDDC along with three locally employed staff members.
 - (1) Contact Information:
 - (a) All customs-related memorandums should be addressed to “United States Embassy, Kabul, Afghanistan. ATTN: DOD Customs Cell”.
 - (b) Group e-mail address is KabulDODCustoms@state.gov.
 - (c) DSN phone number is 318 237-3912 (Embassy Operator). Ask to be transferred to the SDDC Liaison Officer to the United States Embassy Afghanistan (USEMB-AF LNO) or staff member by name.
 - (d) The DOD Customs Cell regularly meets with carrier representatives and/or shipping expeditors to receive and return customs clearance documents daily at 1000 hours and at 1500 hours, Sundays through Thursdays (excluding US Government and Afghanistan National holidays). This exchange takes place at the pedestrian entrance to the US Embassy compound (North-West Gate) which is accessible from Great Masood Circle. This entrance is guarded; however, there are no special access requirements other than photo identification.
 - c. SDDC USEMB-AF LNO. The USEMB-AF LNO is authorized to issue diplomatic notes on behalf of the US Embassy for US Military cargo. The primary responsibility of the SDDC USEMB-AF LNO and his or her staff is to facilitate the import and export of US Military cargo by insuring that the required documentation is properly submitted to the Government of Afghanistan. As part of these duties, the SDDC USEMB-AF LNO routinely engages Afghanistan ministry officials on matters related to these shipments.
 - d. Authorized Signers of Customs Related Documents. Individuals who are authorized by their respective Deployment and Distribution Support Team (DDST) to sign and stamp customs

related documents to include Import Tariff Memos, Border Crossing Memos, and T1 Forms must be introduced to the Government of Afghanistan. In addition, a memorandum from the respective DDST is required, specifying the signatory's full name, official title, assignment, and scope of authority. A signature specimen accompanied by an official stamp must appear on this memorandum ([Figure 512-1](#)). The memorandum is submitted with an accompanying Diplomatic Note to the Ministry of Foreign Affairs for recording and distribution to the Ministry of Finance, Department of Customs and Revenue. Only authorized representatives of SDDC who have been introduced to the Government of Afghanistan may sign customs-related documents.

4. SDDC Cargo:

- a. [SDDC Cargo](#). Cargo is considered SDDC cargo if cargo meets any of the three following criteria:
 - (1) Booked through the Integrated Booking System (IBS) and initially funded with Transportation Working Capital Funds (TWCF).
 - (2) Moved on US Army Central Command (USARCENT) contract by air to Navoi and then trucked to Afghanistan.
 - (3) Contract moves from Iraq using the Global Freight Management System (GFM).All other cargo is considered non-SDDC cargo and must follow procedures in [paragraph 5](#) below.
- b. [Carriers](#). The carrier will be responsible for preparing, submitting, and expediting documents through the Afghanistan Customs Clearance Process IAW the procedures described herein, IAW the provisions of Universal Services Contract 06 (USC06) and based on the operational guidance provided by the 831st Transportation (TRANS) Battalion (BN).
- c. [Import Procedures](#):
 - (1) The 831st TRANS BN DDST at Bagram Airfield produces an Import Tariff Memo (ITM) ([Figure 512-2](#)) and sends this by e-mail to the SDDC USEMB-AF LNO.
 - (2) SDDC USEMB-AF LNO and/or staff verifies that the information contained in the ITM is complete and that it satisfies the requirements of Afghanistan Customs. The ITM is recorded and sent to the Afghanistan Customs Department, the appropriate Inland Customs House and the appropriate Border Crossing Point by e-mail. See [Figure 512-3](#) for Afghanistan Border Points and Customs Houses.
 - (3) Shipping information from the ITM is entered into the Automated System of Customs Data (ASYCUDA) at the Border Crossing Point.
 - (4) Trucks entering Afghanistan are issued an ASYCUDA T1 Form (Elmo Khabar) ([Figure 512-4](#)). This document which is provided to the carrier at the Border Crossing Point is used as proof of delivery.
 - (5) At the delivery location, the T1 Form is presented to the SDDC representative for signature and stamp.
 - (6) The T1 is then taken by the carrier to the nearest Inland Customs House for processing. The ASYCUDA is updated accordingly. Before trucks are allowed to depart Afghanistan, the ASYCUDA is checked to verify that the cargo imported was delivered.
 - (7) Within twenty-one days from date of delivery, the carrier must apply for a tax and duty exemption from the Afghanistan Ministry of Finance, Department of Customs and

Revenue. To do so, the carrier must first submit all required documentation to the DOD Customs Cell/SDDC USEMB-AF LNO for certification.

- (8) The following documentation is required for SDDC Import Shipments.
 - (a) A copy of the ITM prepared and issued by SDDC.
 - (b) Copies of Bills of Lading (BL) (for shipments by sea) or Convention des Marchandises Rouriers (CMRs) (overland shipments).
 - (c) An Exemption Form (Muaffi Nama) ([Figure 512-5](#)) purchased from the Afghanistan Customs Department and prepared by the carrier.
 - (9) The DOD Customs Cell will review documents for compliance, accuracy, and completeness. Should a deficiency be found, the documentation will be returned to the carrier along with a record indicating corrective action to be taken. If the documents are in order, the DOD Customs Cell will validate/stamp the documents; produce a Diplomatic Note ([Figure 512-6](#)) certifying that the shipment is exempt from Customs duties and taxes, file and record before returning the documents to the carrier for submission to the Afghanistan Ministry of Foreign Affairs. After the documents are released from the Ministry of Foreign Affairs, they must be submitted to the Department of Customs and Revenue for processing and approval.
- d. [Export Procedures](#):
- (1) The responsible 831st TRANS BN DDST prepares a Border Crossing Memo ([Figure 512-7](#)) just prior to movement and e-mails this to the SDDC USEMB-AF LNO
 - (2) The SDDC USEMB-AF LNO and/or staff verify that the information contained in the Border Crossing Memo is complete and that it satisfies the requirements of Afghanistan Customs. The Border Crossing Memo is recorded and sent to the Afghanistan Customs Department, the Inland Customs House and the Border Crossing Point by e-mail.
 - (3) Trucks are authorized to cross the border upon receipt of the Border Crossing Memo.
 - (4) Within twenty-one days from the date of the Border Crossing Memo, the carrier must apply for a tax and duty exemption from the Afghanistan Ministry of Finance, Department of Customs and Revenue. To do so, the carrier must first submit all required documentation to the DOD Customs Cell for certification.
 - (5) The following documents are required by Afghanistan Customs for SDDC Export shipments:
 - (a) Copy of Border Crossing Memo prepared and issued by SDDC.
 - (b) DD Form 1384, [Transportation Control and Movement Document](#), ([Figure 502-20](#)) prepared and issued by SDDC.
 - (c) Exemption Form (Muaffi Nama) purchased from the Afghanistan Customs Department and prepared by the carrier.
 - (6) The DOD Transportation Cell will review documents for compliance, accuracy, and completeness. Should a deficiency be found, the documentation will be returned to the carrier with a record indicating what corrective action must be taken. If the documents are in order, the DOD Customs Cell will validate/stamp the documents; produce a Diplomatic Note certifying that the shipment is exempt from Customs duties and taxes, file and record before returning the documents to the carrier for submission to the Afghanistan Ministry of Foreign Affairs. After the documents are released from the

Ministry of Foreign Affairs they must be submitted to the Department of Customs and Revenue for processing and approval.

5. Non-SDDC Cargo:

- a. Non-SDDC cargo is any cargo that does not meet one of the following three criteria:
 - (1) Booked through IBS and initially funded with TWCF.
 - (2) Moved on USARCENT contract by air to Navoi and then trucked to Afghanistan.
 - (3) Contract moves from Iraq using GFM.
- b. Documentation/Recognized Consignee Requirements:
 - (1) All documents must be originals or copies certified with an official stamp/seal by the carrier and/or the contracting authority. Electronic copies or photocopied documents will not be accepted by the GIRoA.
 - (2) The GIRoA expects that shipments submitted for exemption by the US Military are in fact received by a representative of the US Military on a military installation. A list of military consignees recognized by GIRoA may be found in [Figure 512-8](#). The consignee listed on the BL/Airway Bill (AWB)/CMR should match that on the invoice. Any deviations or discrepancies must be clearly explained by the Contract Officer (KO)/Contracting Officer Representative (COR) in the Customs Clearance Request (CCR) ([Figure 512-11](#)).
- c. KO/COR are responsible to:
 - (1) Ensure contractual agreement clearly state that the carrier is responsible for expediting all documentation through the Afghanistan Customs Clearance Process. In the absence of such a provision or understanding, it may be necessary to contract separately with a customs broker.
 - (2) Ensure Fraud Prevention Measures are followed:
 - (a) Authorized Signatures. In order to submit a CCR, KO/COR must file a DD Form 577, [Appointment/Termination Record – Authorized Signature](#), [Figure 512-9](#), with the DOD Customs Cell. Electronic signatures are not authorized.
 - (b) Contracting authorities must have an official stamp or seal bearing the name and military affiliation of that authority. This stamp or seal is recognized by GIRoA as a certification that the documentation submitted is valid and official.
 - (c) The DOD Customs Cell will request that copies of CCRs and Letters of Introduction are e-mailed from a US military domain (“.mil” e-mail address) to ensure that the documentation provided to the DOD Customs Cell by the carrier representative or shipping is unaltered and in its most current form.
 - (3) Prepare a letter of introduction naming the company and company representative who is authorized by the contracting authority to facilitate import/export procedures with the Ministry of Foreign Affairs and the Ministry of Finance, Department of Customs and Revenue. A sample Letter of Introduction can be found in [Figure 512-10](#).
 - (4) Coordinate with the vendor and their carrier representative or shipping expediter to insure all documentation required by the Government of Afghanistan is submitted properly, completely, and in a timely manner. Considering the unique nature of the Afghanistan Customs Clearance Process, it behooves a KO/COR to contract with a

vendor, carrier, and/or customs broker that has a proven record of past performance in Afghanistan.

- d. Carrier Representatives/Shipping Expediter/Customs Broker are responsible for:
- (1) Expediting all documentation through the Afghanistan Customs Clearance Process. Every effort should be made to satisfy the requirements of GIRoA with respect to processing procedures and documentation requirements. The KO/COR should be kept well informed of efforts. Should an issue or conflict arise, the KO/COR should be advised and be the conduit for matters that deserve the attention of the DOD Customs Cell.
 - (2) Provide status on all customs clearance requests prior to submission to the DOD Customs Cell and after its return to the carrier representative or shipping expediter.
 - (3) Provide the DOD Customs Cell with documentation that will satisfy the requirements of GIRoA as described in these paragraphs. The DOD Customs Cell will only certify customs documents that meet the standards described and will return them to the carrier with a record of corrections required.
- e. Import Procedures:
- (1) The KO/COR initiates a request for customs exemption for materiel to be imported by preparing a CCR. The CCR must describe the item, the intended use, and certain provisions of the contract with respect to ownership of the item.
 - (2) The DOD Customs Cell will confirm receipt of CCR and the KO/COR will provide the original CCR to the carrier representative.
 - (3) The carrier representative must then submit the following paperwork to the US Embassy:
 - (a) Original CCR.
 - (b) BL (shipments by sea)/AWBs (air shipments) or CMRs (for overland shipments).
NOTE: Only military installations should be listed in consignee block.
 - (c) Invoices.
 - (d) Packing Lists (Only required if the invoice does not list the cargo).
 - (e) A Muaffi Nama purchased from the Department of Customs and Revenue and prepared by the carrier representative, shipping agent, or customs broker.
 - (4) The DOD Customs Cell at the Embassy will prepare a Diplomatic Note to the Ministry of Foreign Affairs requesting the initiation of customs formalities with the Ministry of Finance, Department of Customs and Exemptions. The Customs Cell will provide the Diplomatic Note and all of other paperwork back to the Carrier Representative.
 - (5) The carrier representative presents all paperwork to Ministry of Foreign Affairs for approval and then submits to the Afghanistan Customs Department. Afghanistan Customs Department must approve and issue an ASYCUDA T-1 Form, [Figure 512-4](#). Shipment is ready for delivery once a T-1 Form has been issued and all paperwork has been returned to the carrier.
 - (6) At the delivery point, the T-1 must be stamped and signed by a military representative for the consignee address. The T-1 is then returned to Afghanistan Customs and is filed with the corresponding Muaffi Namma.

f. Export Procedures:

- (1) The KO/COR initiates a request for customs exemption for materiel to be exported by preparing a CCR ([Figure 512-12](#)). The CCR must describe the item and certain provisions of the contract with respect to ownership of the item.
- (2) The DOD Customs Cell will confirm receipt of the CCR and the KO/COR will provide the original CCR to the carrier Representative.
- (3) The carrier representative must then submit the following paperwork to the US Embassy:
 - (a) Original CCR.
 - (b) Invoices.
 - (c) Packing Lists (Only required if the invoice does not list the cargo).
- (4) The DOD Customs Cell at the Embassy will prepare a Diplomatic Note to the Ministry of Foreign Affairs requesting the initiation of customs formalities with the Ministry of Finance, Department of Customs and Exemptions. The DOD Customs Cell will provide the Diplomatic Note and all of other paperwork back to the carrier representative.
- (5) The carrier representative presents all paperwork to the Ministry of Foreign Affairs for approval and then submits to the Afghanistan Customs Department. Afghanistan Customs Department must approve and issue an ASYCUDA T-1 Form. The shipment is ready for export once a T-1 Form has been issued and all paperwork has been returned to the carrier.

g. Vehicle Imports:

- (1) The KO/COR initiates a request for customs exemption for materiel to be imported by preparing a CCR. The CCR must describe the item, the intended use and certain provisions of the contract with respect to ownership of the item. Documentation must include the year, make, model, color of vehicle as well as the Vehicle Identification Number, and the Engine Block Number.
- (2) The DOD Customs Cell will confirm receipt of the CCR and the KO/COR will provide the original CCR to the carrier Representative.
- (3) The carrier representative must then submit the following paperwork to the US Embassy:
 - (a) Original CCR.
 - (b) BL (shipments by sea)/AWBs (air shipments) or CMRs (for overland shipments).
NOTE: Only military installations should be listed in consignee block.
 - (c) Invoices.
 - (d) Packing Lists (Only required if the invoice does not list the cargo).
 - (e) A Muaffi Nama purchased from the Department of Customs and Revenue and prepared by the carrier representative, shipping agent, or customs broker.
- (4) The DOD Customs Cell at the Embassy will prepare a Diplomatic Note to the Ministry of Foreign Affairs requesting the initiation of customs formalities with the Ministry of Finance, Department of Customs and Exemptions. In addition, a Diplomatic Note to the Ministry of Foreign Affairs requesting the initiation of vehicle registration formalities with the Ministry of Interior will be prepared. The Customs Cell will provide the

Diplomatic Note and all of other paperwork back to the carrier representative. The DOD Customs Cell is not responsible for registering vehicles.

- (5) The carrier representative presents all paperwork to the Ministry of Foreign Affairs for approval and then submits it to the Afghanistan Customs Department. The Afghanistan Customs Department must approve and issue an ASYCUDA T-1 Form. Shipment is ready for delivery once a T-1 Form has been issued and all paperwork has been returned to the carrier.
 - (6) At the delivery point, the T-1 must be stamped and signed by a military representative for the consignee address. The T-1 is then returned to Afghanistan Customs and is filed with the corresponding Muaffi Namma.
- h. Troop Donations
- (1) Customs Clearance must be obtained for goods donated to the US Military and shipped to Afghanistan. The individual and command accepting the donation will be responsible for coordinating between the donor and the carrier. Therefore, the accepting party assumes the role of the KO/COR to include preparing the CCR ([Figure 512-13](#)) Procedures are the same as described for imports as described in [paragraph D.5.e](#) above.



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
KANDAHAR DETACHMENT, 831ST TRANSPORTATION BATTALION, 596TH TERMINAL BRIGADE
MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND
KANDAHAR AIR BASE, AFGHANISTAN
APO, AE 99354

SDKU-MBH-A

22 September 2010

MEMORANDUM FOR Embassy of the United States of America, Kabul, Afghanistan; ATTN:
General Service Office, KabulDodCustoms@state.gov

SUBJECT: T1 Signature Registration

1. Effective immediately, SFC Sherman L. Winston, Operations NCOIC, 831ST Kandahar Det., DSN: 318-841-2184, Sherman.winston@afghan.sva.army.mil, and MSG Brenda D. Thomas, Det NCOIC, 831ST Kandahar Det., DSN: 318-841-3440, Brenda.d.thomas@afghan.sva.army.mil, will have authority to sign and stamp Afghanistan T1 Customs forms for US Government property delivered to bases in RC-South.

2. Below is MSG Thomas' and SFC Winston's signature beside the SDDC stamp.


Brenda D. Thomas
MSG, 831ST Kandahar Det.
Det NCOIC




Sherman L. Winston
SFC, 831ST Kandahar Det.
Operations NCOIC



Figure 512-1. Sample Signature Registration Memo for Afghanistan

SDDC-IAMP10270M_NDN_01



ARMY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
Bagram Detachment, 831st Transportation Battalion
Military Surface Deployment and Distribution Command
Bagram Airfield, Afghanistan
APO AE 09354



SDKU-MBH-A

27 September 2010

MEMORANDUM FOR Embassy of the United States of America Kabul, Afghanistan; ATTN: General Service Office, KabulDodCustoms@state.gov

SUBJECT: Customs Clearance Request for U.S. Government Property

1. The Military Surface Deployment and Distribution Command requests the issuance of a Diplomatic Note addressed to the Afghan Ministries of Foreign Affairs, Finance, and Customs for exemption of Customs duties and taxes of below stated United States Government property entering Afghanistan.

Commercial Carrier, MAERSK, by AfRus I.T.F Ltd., and E2E Transportation, are under contract to the U.S. Government to move stated U.S. Government property from Hairaton, using the Northern Distribution Network, to Sharana, Afghanistan. This cargo is used in support of Operation Enduring Freedom and is not for sale or resale.

TCN	B/L	PCFN#	Container #	Description
SWE3003079V155MM2	USM685588	685588	MSKU2438619	PLYWOOD

Point of contact for this memorandum is the undersigned at DSN 318-431-4675 or frederick.t.grenier@afghan.swa.army.mil

CW2 Frederick T. Grenier Jr
831st Bagram Det., SDDC
Import Officer
Bagram, Afghanistan
DSN: 318-431-4675



10F 1

Figure 512-2. Sample Import Tariff Memo for Afghanistan



Figure 512-3. Afghanistan Border Points and Customs Houses

No. 10-3906

The Embassy of the United States of America presents its compliments to the Ministry of Foreign Affairs of Islamic Republic of Afghanistan and has the honor to request the Ministry of Foreign Affairs to facilitate the Customs formalities for incoming shipment under SDDC number SDDC-IMP10198ANDN_01. This shipment is the property of the US Military in Afghanistan.

The point of contact at the Embassy of The United States is Mr. Ahmad Fardeen Fawad in the DOD Transportation Office, who can be reached at landline 2300436 Ext. 8739 or Cell phone No. 0797-771 026.

The Embassy of the United States of America avails itself of this opportunity to renew to the Ministry of Foreign Affairs of Islamic Republic of Afghanistan the assurances of its highest consideration.

Embassy of the United States of America
Kabul, AUG 07, 2010



DIPLOMATIC NOTE

Figure 512-6. Sample Diplomatic Note for Afghanistan



KICY10265M02

DEPARTMENT OF THE ARMY
 831st Transportation Detachment
 Joint Logistics Command
 Operation Enduring Freedom
 Bagram Air Base, Afghanistan
 APO AE 09354

CJTF-101-MCB-S3

22-SEP-10

MEMORANDUM FOR

United States Embassy, Kabul, Afghanistan. ATTN: DOD Customs Section.
 United States Consulate, Karachi, Pakistan. ATTN: Assistant Collector of Customs.

SUBJECT: Border Crossing of Military Equipment and/or Related Inconsumable Supplies that are the Property of the United States Government.

1. The Military Surface Deployment and Distribution Command requests that the below listed trucks and conveyances will be cleared to cross the borders of Afghanistan and Pakistan at [Torkham Border].
2. Commercial Carrier, [MAERSK], [E2E] is under contract to the United States Government to transport Military Equipment and/or Related Inconsumable Supplies that are the Property of the United States Government from [Camp Phoenix], Afghanistan destined to the Port of Karachi, Pakistan for onward movement throughout the world. This cargo was used in support of Operation Enduring Freedom and is not for sale or resale.

Truck	Military TCN	PCFN	Conveyance	Conveyance Number	Seal Number	Truck Number	Driver's Name
1	AWP9YAA50000060XX AWP9YAA50000050XX AWP9YAA50000040XX	655274	40'FR	MAEU3322923	N/A	HRT 19527	Inayatullah
2	AWV8MCO50000030XX	655274	40'FR	MAEU3415076	N/A	HRT 8229	Samiullah
3	AWP9YAA50000090XX AWP9YAA50000080XX AWP9YAA50000070XX	655274	40'FR	MAEU3416730	N/A	KBL 22916	Gul Muhammad
4	AWP9ZT050F00160XX AWP9ZT050F00150XX AWP9ZT050F00140XX AWP9ZT050F00130XX	657872	40'Dry	INBU5113565	180791	KBL 18315	Wall Jan

3. Point of contact for this memorandum is the UNITED STATES DEPARTMENT OF DEFENSE CUSTOMS OFFICE, UNITED STATES EMBASSY which may be contacted by email at KabulDODCustoms@state.gov.



Figure 512-7. Sample Border Crossing Memo

No. 10-1818

The Embassy of the United States of America presents its Compliments to the Ministry of Foreign Affairs of Islamic Republic of Afghanistan and has the honor to inform the Ministry of Finance, and all other Ministries of the Islamic Republic of Afghanistan that the United States Department of Defense utilizes the following names as consignees on Afghan Customs Exemption Declaration forms and shipping documents:

AAFES	FOB STONE
ANA DEPOT 1	FOB TORKHAM
ANA DEPOT 2	FORWARD OPERATING BASE
ANP DEPOT	JAF
ANP PHASE 2	JOINT CONTRACTING COMMAND IRAQ/AFGHANISTAN
ARMY CORPS OF ENGINEERS	KABUL JOINT CONTRACTING OFFICE
BAF	AFGHAN ENGINEERING DISTRICT
BAGRAM AB	OPERATION ENDURING FREEDOM
BAGRAM AIR BASE	PROVINCIAL RECONSTRUCTION TEAM
BAGRAM JOINT CONTRACTING OFFICE	PRT
CAMP PHOENIX	SDDC
CAMP SPANN	SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND
CJTF-101	TASK FORCE PHOENIX
CJTF-82	TF PHOENIX
COMBINED SECURITY TRANSITION CORPS-AFGHANISTAN	UNITED STATES GOVERNMENT
CSTC-A	US AIR FORCE
DCMA	US ARMY
DEFENSE CONTRACT MANAGEMENT AGENCY	US ARMY AND AIR FORCE EXCHANGE SERVICE
DESC or DESC-ME	US FORCES
FOB FENTY	US MARINE CORPS
FOB PHOENIX	US MILITARY
FOB SALERNO	USAF
FOB SCORPION	USMC

The point of contact at the Embassy of The United States is LtC Dennis Garnham in the DOD Transportation Office-GSO, who can be reached at landline 2300436 Ext. 8167 or mobile phone No. 0797 771 133.

The Embassy of the United States of America avails itself of this opportunity to renew to the Ministry of Foreign Affairs of Islamic Republic of Afghanistan the assurances of its highest consideration
 Embassy of the United States of America

Kabul, 11 April 2010

DIPLOMATIC NOTE



Figure 512-8. Recognized Consignees for Afghanistan

APPOINTMENT/TERMINATION RECORD - AUTHORIZED SIGNATURE <i>(Read Privacy Act Statement and Instructions before completing form.)</i>		
PRIVACY ACT STATEMENT		
<p>AUTHORITY: E.O. 9397, 31 U.S.C. Sections 3325, 3528, DoDFMR, 7000.14-R, Vol. 5. PRINCIPAL PURPOSE(S): To maintain a record of certifying and accountable officers' appointments, and termination of those appointments. The information will also be used for identification purposes associated with certification of documents and/or liability of public records and funds. ROUTINE USE(S): The information on this form may be disclosed as generally permitted under 5 U.S.C Section 552a(b) of the Privacy Act of 1974, as amended. It may also be disclosed outside of the Department of Defense (DoD) to the the Federal Reserve banks to verify authority of the accountable individual to issue Treasury checks. In addition, other Federal, State and local government agencies, which have identified a need to know, may obtain this information for the purpose(s) identified in the DoD Blanket Routine Uses published in the Federal Register. DISCLOSURE: Voluntary; however, failure to provide the requested information may preclude appointment.</p>		
SECTION I - FROM: APPOINTING AUTHORITY		
1. NAME <i>(First, Middle Initial, Last)</i>	2. TITLE	3. DOD COMPONENT/ORGANIZATION
4. DATE <i>(YYYYMMDD)</i>	5. SIGNATURE	
SECTION II - TO: APPOINTEE		
6. NAME <i>(First, Middle Initial, Last)</i>	7. SSN	8. TITLE
9. DOD COMPONENT/ORGANIZATION	10. ADDRESS <i>(Include ZIP Code)</i>	
11. TELEPHONE NUMBER <i>(Include Area Code)</i>	12. EFFECTIVE DATE OF APPOINTMENT <i>(YYYYMMDD)</i>	
13. POSITION TO WHICH APPOINTED <i>(X as applicable (one only))</i>		
<input type="checkbox"/> DISBURSING OFFICER	<input type="checkbox"/> DEPUTY DISBURSING OFFICER	<input type="checkbox"/> DISBURSING AGENT
<input type="checkbox"/> PAYING AGENT	<input type="checkbox"/> CASHIER	<input type="checkbox"/> COLLECTION AGENT
<input type="checkbox"/> CHANGE FUND CUSTODIAN	<input type="checkbox"/> IMPREST FUND CASHIER	<input type="checkbox"/> CERTIFYING OFFICER
<input type="checkbox"/> DEPARTMENTAL ACCOUNTABLE OFFICIAL		
14. YOU ARE HEREBY APPOINTED TO SERVE IN THE CAPACITY IDENTIFIED IN ITEM 13. YOUR RESPONSIBILITIES INCLUDE:		
15. YOU ARE ADVISED TO REVIEW AND ADHERE TO THE FOLLOWING REGULATION(S) NEEDED TO ADEQUATELY PERFORM THE DUTIES TO WHICH YOU HAVE BEEN ASSIGNED:		
SECTION III - ACKNOWLEDGEMENT OF APPOINTMENT		
I acknowledge and accept the position and responsibilities defined above. I understand that I am strictly liable to the United States for all public funds under my control. I have been counseled on my pecuniary liability and have been given written operating instructions. I certify that my official signature is shown in item 17 below.		
16. PRINTED NAME <i>(First, Middle Initial, Last)</i>	17. SIGNATURE	
SECTION IV - TERMINATION OF APPOINTMENT		
The appointment of the individual named above is hereby revoked.	18. DATE <i>(YYYYMMDD)</i>	19. APPOINTEE INITIALS
20. NAME OF APPOINTING AUTHORITY	21. TITLE	22. SIGNATURE

DD FORM 577, FEB 2011

PREVIOUS EDITION IS OBSOLETE.

Reset

Adobe Professional 8.0

Figure 512-9. DD Form 577

INSTRUCTIONS FOR COMPLETING APPOINTMENT/TERMINATION RECORD - AUTHORIZED SIGNATURE	
This form may be used to:	
1. Appoint disbursing officers and their agents, e.g., deputy disbursing officers, disbursing agents, paying agents, cashiers, change fund custodians, and collection agents.	
2. Appoint certifying officers. Certifying officers are those individuals, military or civilian, designated to attest to the correctness of statements, facts, accounts, and amounts appearing on a voucher for payment.	
3. Appoint accountable officials. Accountable officials are those individuals, military or civilian, who are designated in writing and are not otherwise accountable under applicable law, who provide source information, data or service to a certifying or disbursing officer in support of the payment process.	
4. Appoint other individuals for which an appointing authority considers this form appropriate; see item 13.	
SECTION I.	
1. Enter the name of the commander/appointing authority.	
2. Enter the commander/appointing authority's title.	
3. Enter the commander/appointing authority's DoD component/organization location.	
4. Enter the date the form is completed.	
5. The commander/appointing authority must place his or her legal signature in the block provided. Enter a digital signature in this item ONLY after completion of items 6 through 16, as this signature will "lock" those items.	
SECTION II.	
6. Enter the appointee's name.	
7. Enter the appointee's social security number. The full social security number is required for pecuniary liability determination purposes.	
8. Enter the appointee's title.	
9. - 11. Enter the name, complete address, and telephone number of the DoD component/organization activity to which appointed.	
12. Enter the date the appointment is to be effective.	
13. Mark X in the appropriate box indicating the purpose for the appointment. For "other", specify the type of appointment.	
14. The appointing authority should identify the types of payments affected, but need only be specific as he or she considers necessary. Include any other pertinent information (e.g., system involved).	
15. List all regulations the appointee must review and follow in order to adequately fulfill the requirements of the appointment.	
SECTION III.	
16. - 17. The appointee prints his or her name and enters his or her legal signature in the spaces provided.	
SECTION IV.	
Completing this section terminates the original appointment as of the effective date. If partial authority is to be retained, complete a new DD Form 577.	
18. Enter the date the termination is effective.	
19. The appointee will initial in the space provided acknowledging revocation of the appointment.	
20. - 22. The appointing authority must place his or her name, title and legal signature in the spaces provided.	

DD FORM 577 (BACK), FEB 2011

Figure 512-9. DD Form 577 (Cont'd)

UNCLASSIFIED

ANNEX B: LETTER OF INTRODUCTION



**YOUR COMMAND LETTERHEAD
YOUR UNIT
YOUR UNIT ADDRESS**

DATE

MEMORANDUM THRU United States Embassy, Kabul, Afghanistan. ATTN: DOD Customs Cell

FOR: The Afghan Ministry of Foreign Affairs and The Afghan Ministry of Finance, Department of Customs and Revenue

SUBJECT: Letter of Introduction

1. This memo certifies that the commercial company listed below is under contract by the United States Government to facilitate import/export procedures with the Afghan Ministry of Foreign Affairs and the Ministry of Finance, Department of Customs and Revenue.

Name of Company:	
Business Address:	
Business Phone:	
Business License Number:	
Point of Contact:	
Contract Number:	
Duration of Contract:	

2. Please allow a representative of the above company to present and process customs documents on behalf of the United States Government for the duration of the contract.
3. The point of contact for this action is the undersigned who may be reached by email at [Your Email Address] or [DSN/Commercial Phone Number].

 *John Harwood*
Signature Block

Figure 512-10. Letter of Introduction

UNCLASSIFIED

ANNEX A: EXAMPLE CUSTOMS CLEARANCE REQUEST (IMPORT)



**YOUR COMMAND LETTERHEAD
 YOUR UNIT
 YOUR UNIT ADDRESS**

DATE

MEMORANDUM FOR United States Embassy, Kabul, Afghanistan. ATTN: DOD Customs Cell

SUBJECT: Customs Clearance Request for Import Cargo

1. An exemption of customs duties and taxes for the equipment, supplies and/or materials further described herein is requested under the provisions of the Status of Forces Agreement between the Governments of the Islamic Republic of Afghanistan and the United States. These items are required in support of Operation Enduring Freedom.

Project Description:			
Ownership:	X	US Government Property	
		Commercially-Owned Property Leased to US Government	
		Commercially-Owned Property Not Under Lease to US Government	

Contract Number:	
Duration of Contract:	
Contractor:	

Final Destination:	
Border Crossing Point:	
Consignee:	

Bill of Lading / Airway Bill / CMR Number	Invoice Number	Conveyance No. or Piece Count	Value	Cargo Description

Authorized Customs Broker: (Name, Contact, Company)	
Authorized Shipping Agent: (Name, Contact, Company)	

2. This cargo is intended for the official United States Government. The point of contact for this action is the undersigned who may be reached by email at [Your Email Address] or [DSN/Commercial Phone Number].




Figure 512-11. Customs Clearance Request (Import)

UNCLASSIFIED

ANNEX C: EXAMPLE CUSTOMS CLEARANCE REQUEST (EXPORT)



**YOUR COMMAND LETTERHEAD
 YOUR UNIT
 YOUR UNIT ADDRESS**

DATE

MEMORANDUM FOR United States Embassy, Kabul, Afghanistan. ATTN: DOD Customs Cell

SUBJECT: Customs Clearance Request for Export Cargo

1. An exemption of customs duties and taxes for the equipment, supplies and/or materials further described herein is requested under the provisions of the Status of Forces Agreement between the Governments of the Islamic Republic of Afghanistan and the United States. These items are required in support of Operation Enduring Freedom.

Project Description:			
Ownership:	X	US Government Property	
		Commercially-Owned Property Leased to US Government	
		Commercially-Owned Property Not Under Lease to US Government	

Contract Number:			
Duration of Contract:			
Contractor:			

Border Crossing Point:			
------------------------	--	--	--

Bill of Lading / Airway Bill / CMR Number	Invoice Number	Conveyance No. or Piece Count	Value	Cargo Description

Authorized Customs Broker: (Name, Contact, Company)			
Authorized Shipping Agent: (Name, Contact, Company)			

2. The point of contact for this action is the undersigned who may be reached by email at [Your Email Address] or [DSN/Commercial Phone Number].

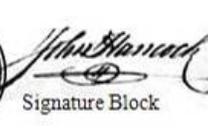



Figure 512-12. Customs Clearance Request (Export)

UNCLASSIFIED

ANNEX D: EXAMPLE CUSTOMS CLEARANCE REQUEST (TROOP DONATIONS)



**YOUR COMMAND LETTERHEAD
 YOUR UNIT
 YOUR UNIT ADDRESS**

DATE

MEMORANDUM FOR United States Embassy, Kabul, Afghanistan. ATTN: DOD Customs Cell

SUBJECT: Customs Clearance Request for Items Donated to the United States Military

1. An exemption of customs duties and taxes for the equipment, supplies and/or materials further described herein is hereby requested. These items have been donated to the United States Military for morale, welfare, and/or recreational purposes and will not be sold.

Donor Organization: <small>(Name, Address, Contact Information)</small>				
Receipt Organization: <small>(Name, Address, Contact Information)</small>				
Final Destination:				
Border Crossing Point:				
Consignee:				
Bill of Lading/ Airway Bill / CMR Number	Invoice Number	Conveyance No. or Piece Count	Value	Cargo Description
Authorized Customs Broker: <small>(Name, Contact, Company)</small>				
Authorized Shipping Agent: <small>(Name, Contact, Company)</small>				

2. The point of contact for this action is the undersigned who may be reached by email at [Your Email Address] or [DSN/Commercial Phone Number].




Figure 512-13. Customs Clearance Request (Troop Donations)

E. BAHRAIN, KUWAIT, OMAN, QATAR, UNITED ARAB EMIRATES

NOTE: This paragraph provides information that is common to all of the countries listed above. Please see individual country paragraphs when necessary for guidance specific to the individual country.

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Bahrain, Kuwait, Oman, Qatar, or United Arab Emirates.
2. USAFCENT Cargo:
 - a. Surface. The following paragraphs describe general customs clearance procedures and requirements for government property shipped into Bahrain, Kuwait, Oman, Qatar, and United Arab Emirates from the US. It is imperative that all requisitioners, consignors, and shippers maintain strict adherence to these policies when transporting DOD cargo into these countries.
 - (1) Provide complete and accurate TCMDs with container number, seal number, TCN, piece, weight, cube, approximate dollar value, and specific name that identifies the contents of the shipment.
 - (2) Provide Commercial Invoice (with dollar value for each item), Commercial Packing List, Certified Cargo Declaration Notice, and Customs Clearance Letter.
 - (3) Provide a DD Form 2890, DOD Multimodal Dangerous Goods Declaration, [Figure 512-19](#), IAW the requirements of the International Convention for the Safety of Life at Sea, 1974, (SOLAS 74) and the International Maritime Dangerous Goods (IMDG) Code to document and identify HAZMAT cargo.
 - (4) All customs clearance documentation must be provided to the ocean carrier. Ocean carriers must provide the customs clearance documentation to the Customs clearance authorities to ensure cargo is not delayed at the SPOD. In the event the shipments are held up due to lack of proper documentation at the SPOD, the local SDDC Port Authority will immediately initiate action with their higher HQ, the carrier, and the HN Customs officials to resolve the issues.
 - (5) Shippers must use the following formats in completing and submitting customs clearance documents to the ocean carrier:
 - (a) Commercial Invoice ([Figure 512-14](#)):
 1. Shipper name and address (Must be the same on commercial invoice and packing list).
 2. Consignee name and address (Must be the same on commercial invoice and packing list).
 3. Commodity description (No military identification and terminology, [i.e., do not say Army, military, Defense]).
 4. Number and type of packages.
 5. Price per unit (Preferred currency: US dollar).
 6. Value of the shipment.
 7. Gross weights of the cargo.
 8. Shipper stamp and signature.

- (b) Commercial Packing List ([Figure 512-15](#))
1. Shipper name and address (Must be the same on commercial invoice).
 2. Consignee name and address (Must be the same on commercial invoice).
 3. Quantity.
 4. Commodity description (No military identification and terminology, [i.e., do not say Army, military, Defense], must be the same on commercial invoice).
 5. Weight.
 6. Cube.
 7. Container and TCN.

(Shipper LETTERHEAD)				
UNITED STATES OF AMERICA				
COMMERICAL PACKING LIST				
BKG NO: (Fill in Booking Number)				
Shipped From:		Ship To:		
Transportation Office		(CSE DODAAC) "Operation Enduring Freedom"		
(Shipper Name)		(CSE NAME)		
(Full address)		(Full address to include POC & Phone number – same as commercial invoice)		
(City, state, zip)		(City, country)		
Quantity	Commodity Description	Weight	Cube	Container/Transportation Control Number (TCN)
*****	*NOTHING FOLLOWS*	*****	*****	*****

Figure 512-15. Commercial Packing List (Sample)

- (c) Certified Cargo Declaration Notice ([Figure 512-16](#)):
1. The declaration notice will be prepared in lieu of health certificates for Meal, Ready to Eat (MREs)\Unitized Group Ration (UGRs) because there are no health certificates for this type of group ration. The purpose of the declaration is to clear the cargo and must be prepared, notarized, and signed by the shipping agency. Shippers will continue to provide health certificates for rations/frozen foods that are not classified as MREs\UGRs.

(d) Customs Clearance Letter ([Figure 512-17](#))

1. The letter must be prepared by the military (shipper) on their letterhead authorizing the release of cargo to the US Consulate in the destination country. The text of the letter will read: Ref. PCFN or Booking No. _____. This is to confirm that the United States Military purchased the goods covered under PCFN or Booking No. _____ from _____. This office requests the release of those goods to the US Consulate in destination country for onward transportation to (destination). The United States Military will utilize these goods at their base in (country).

(Shipper LETTERHEAD)

Date: _____

From: Shipper

To: Director General of Customs, _____ US Consul General, in _____

SUBJ: UNITED STATES GOVERNMENT SHIPPER OWNED GENERAL CARGO CONTAINER under
(PCFN or Booking #)

Ref: (PCFN or Booking Number) and the Ocean Carrier Name

1. This is to confirm that the United States Military purchased the goods covered under PCFN or Booking Number _____ and this office requests the release of those goods to the US Consul General in _____ for onward transportation to _____.
2. This cargo is not for resale and is for the sole use of the consignee.
3. The United States Military will be utilizing these goods at their bases in _____.

Respectfully,

Figure 512-17. Customs Clearance Letter (Sample)

- (6) Dangerous Good Shipments. “In accordance with the requirements of SOLAS 74 and the IMDG Code, the primary requirements of a dangerous goods shipping document is to clearly and concisely convey the fundamental and required information of regulated HAZMAT being transported internationally. It is not the intent to require a separate transportation document for dangerous goods when a consignment contains both dangerous and non-dangerous goods or to restrict the number of individual dangerous goods descriptions that may appear on a single document”. Officials of all countries are now monitoring HAZMAT containers very closely. This will mean a more intensive check on documentation. Containers arriving with an inaccurate DD Form 2890, [Figure 512-19](#), for HAZMAT cargo will be frustrated at the port of discharge. To avoid confusion and to try to alleviate further errors during the shipment of HAZMAT, guidance on using the proper shipping forms and documentation for transporting HAZMAT is being provided as follows:

(a) References:

1. This Regulation, Part II, Cargo Movements, Chapter 204, paragraphs F.6 and G.4.
2. Title 49, Code of Federal Regulations, current version.

3. IMDG Codes, Chapter 5.4. You must specify: Proper Shipping Name, hazard class, UN No., packaging group (where assigned), marine pollutant, and observe the mandatory requirements under national and international governmental regulations. For the purposes of the IMDG Code see 5.4.1.4 or 5.4.2.
- b. Air.
- (1) For Qatar, all weapons, (e.g., weapons accessories [magazines, ammunition, scopes], handcuffs, body armor, military issued items) may not be imported or exported through Doha INTL Airport. Any weapon or weapon accessory must be brought in through Al Udeid AB. Qatari Customs or Security personnel will immediately confiscate all such items not properly cleared through customs. Confiscated items will not be returned.
 - (2) Advance written approval from the HN is required to import electronic devices other than standard civilian mobile phones, laptop computers, cameras, media player3 players, and personal digital assistants. Equipment brought through Doha INTL airport without prior written authorization will be confiscated by customs upon arrival. Any other equipment, including classified communications equipment, will be confiscated unless the traveler has prior written approval.
 - (3) Contact the USAFCENT Host Nation Coordination Cell (HNCC) to coordinate any importation of such equipment and to obtain information on the status of HN approval. To request approval, include the following information in the clearance request: equipment or weapon type, make, model, and serial number. The HNCC can be reached at DSN 318-432-3674; by international commercial telephone at 974-460-5764 or 974-585-2139; by fax at DSN 318-432-3680 or commercial 974-460-5297; or by e-mail at Qatar@hncc@qatar.army.mil. Personnel can also contact the US Liaison Office (USLO) at international commercial 974-488-4299-4130 for information. At a minimum, it takes 14 days for HN approval.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Bahrain, Kuwait, Oman, Qatar, or United Arab Emirates, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

F. EGYPT

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Egypt.
2. Cargo. The following paragraphs describe general shipping guidelines and customs clearance and inspection processes for government and personal property shipped into Egypt from the US.
 - a. Container/Crating Requirements. Twenty-foot containers and forty-foot containers, or additional weight, can be handled at greatly increased cost.
 - b. Hard Lift Area. Designated as Hard Lift Area for all military services. Air clearance, when required, will be obtained from the respective Service Air Clearance Authority.
 - c. Customs Clearance Procedures, Requirements.
 - (1) Provide AWB or BL numbers, carrier, required delivery date, and container numbers by message to the American Embassy (AmEmbassy) Cairo or U.S. Naval Medical Research Unit 3 (NAVMEDRSCHU THREE) as soon as information becomes available.

- (2) Customs clearance of HHG and UB cannot begin until the announcement of the arrival of the owner to the MOFA is made. The AmEmbassy or NAVMEDRSCHU THREE must have at least a copy of the Military Ocean Cargo Manifest or International OBL to initiate customs clearance of surface shipments prior to arrival of the vessel.
3. The “Consigned To” and “Marks/Number” blocks of the OBL, Military Cargo manifests, or AWBs must contain identical markings with the containers, lift vans, or crates.

General Information.

BLOC: TNDK
APOD: Cairo International Airport EG-CAI
SPOD: Alexandria EG-LK1
DODAAC: HHAE2E
Office Symbol: XXXXX
DSN: 725-1456/725-1440
Commercial: 011-20-2-797-XXXX Inbound 3803, Outbound 3805
POC: Marianne Barsoum, Extension 3805
E-mail: BarsoumMM@state.gov
TWX: AMEMBASSY CAIRO EG//GSO//(CH)
ATTN: Marianne Barsoum

Mail: GENERAL SERVICES OFFICE
AMERICAN EMBASSY CAIRO
DEPARTMENT OF STATE
APO AE 09839-4900
DSN:
Commercial: 011-20-2-797-XXXX Inbound 3803, Outbound 3805
TSC Officer 3800
Telex: 93773
FAX: DSN: 725-1456/725-1440
Commercial: 011-20-2-797-3519

4. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Egypt, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

G. IRAQ

1. Passengers. See DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Iraq.
2. Non-Embassy Cargo:
 - a. General process information:
 - (1) The focal point for the approval of entry of DOD cargo in Iraq is the CENTCOM Command (CMD) BattleBox, Levy Exemption Waiver Section, 281 929-1283 (Houston line rings in Iraq), DSN: 318 239-5092, e-mail: CMDBattleBox@gmail.com.
 - (2) To import/export cargo, the shipper initiates the process by sending the designated Levy Exemption Waiver (LEW) forms and supporting documentation via e-mail to the CMD BattleBox. Blank electronic forms can be obtained via e-mail from the CMD BattleBox. Once the LEW request is approved, the shipper is notified and can commence the

shipping process. Documentation and process details and mode-specific information are outlined in the subsequent paragraphs.

- (3) The processing time for LEWs is dependent on several factors including, but not limited to:
 - (a) Accuracy of LEW request package
 - (b) Availability of Iraqi customs officials to review packages.
 - (4) Levy Exemption requirements are subject to change at any time with or without notice. Iraq Customs officials set the requirements and are the final authority in all import and export matters.
 - (5) Private security companies are not allowed to use the LEW process.
- b. Import documentation requirements:
- (1) All shippers shipping cargo to Iraq must complete a Reconstruction Levy Exemption Waiver Form, [Figure 512-23](#), prior to shipping any cargo. Incomplete and/or incorrect information on the LEW will frustrate shipments at the Iraq point of entry until the issues are resolved. E-mail the CMD BattleBox to obtain electronic copies of the LEW.
 - (2) See [subparagraph d](#) for detailed instructions for completing these forms.
 - (3) The following additional documentation is required for all importations. Other mode-specific requirements will be shown in subsequent paragraphs.
 - (a) For vendor shipments, a copy of the award page of the contract under which the cargo is being imported into Iraq. The contract must show the following and be clearly legible:
 1. Valid dates for period of performance of the contract
 2. Parties involved in contract (name of government agency and private company)
 3. Contract number and signatures
 4. All copies of amendments and modifications of contracts must be accompanied by the signed award page of the original contract.
 - (b) Iraqi customs officials require a link or relationship between shipper, consignee, contract, carrier, releasing agency, and cargo listed on the LEW. These links can be provided via several means including the documents listed below. To achieve this linkage some, but not all of the following documents may be required:
 1. Copies of purchase orders
 2. Invoices
 3. Packing Lists
 4. AWB
 5. Manifests
 6. Letter of Authorization for Releasing Agency
 7. Signed official memorandum on a company letterhead
 8. Statement of Work.

- (c) The documents listed in subparagraph (b) may be required by Iraqi Customs to verify that the cargo listed on the LEW form is in support of the contract. Documents which include the contract number and/or the address of the sponsoring organization are very effective for this purpose; however in some cases these documents may not provide this information. The information required could be listed with other documentation.
 - (4) For ocean cargo shipments booked through SDDC include the signed USC Ocean Carriers Award Page. The award page must be dated and signed showing the contract number and an expiration date or period of performance. Shippers can get a copy of this document by contacting SDDC HQ G9, Documentation Team:
 - (a) USArmy.scott.sddc.mbx.doc-branch-team-1@mail.mil
 - (b) USArmy.scott.sddc.mbx.doc-branch-team-2@mail.mil
 - (c) USArmy.scott.sddc.mbx.doc-branch-team-3@mail.mil
 - (5) Military shipments. Shipments to or from a DOD agency can be approved with the LEW and one of the following documents:
 - (a) DD Form 1149, Requisition and Invoice/Shipping Document
 - (b) DD Form 1348-1, DOD Single Line Item Release/Receipt Document
 - (c) DD Form 1384, Advanced Transportation Control and Movement Document
 - (d) DD Form 1155, Order for Supplies or Services or similar US Government form (i.e., DD Form 250).
 - (6) FMS Shipments. The LEW request must include a copy of the cover page of the FMS LOA. Since shippers do not have the LOA, this will be provided to Iraqi Customs by the CMD BattleBox with documentation supplied by the Office of Security Cooperation – Iraq (OSC-I).
- c. Export documentation requirements:
- (1) All shippers exporting cargo from Iraq must complete a Levy Export Waiver Exemption Form ([Figure 512-24](#)). The Form must be completely filled out with valid information.
 - (2) See [subparagraph d](#) for detailed instructions for completing this form.
 - (3) The following additional documentation is required for all exportations.
 - (a) For private companies, a copy of the approved Reconstruction Levy Waiver Exemption Form that was used to import the cargo into Iraq. This is mandatory except for cargo that is US Government owned or Iraqi Government owned.
 - (b) For US Government owned or Iraqi Government owned cargo, a re-export memo must be provided. The re-export memo must be signed on official letterhead and certify that the cargo is owned by the US Government, Iraqi Government, or is in direct support of the Department of State or Office of Security Cooperation – Iraq (OSC-I) missions. It must also list the cargo on the LEW and state why the cargo is being exported.
 - (4) For vendor shipments, a copy of the award page of the contract under which the cargo is being exported from Iraq. The contract must show the following and be clearly legible:
 - (a) Valid dates for period of performance of the contract
 - (b) Parties involved in contract (name of government agency and private company)

- (c) Contract number and signatures
 - (d) All copies of amendments and modifications of contracts must be accompanied by the signed award page of the original contract.
- (5) FMS shipments. The LEW request must include a copy of the cover page of the FMS LOA. Since shippers do not have the LOA, this will be provided to Iraqi Customs by the CMD BattleBox.
- (6) Shippers/Contractors need to include a signed memorandum authorizing the releasing agency to act in that capacity. Shippers/Contractors are authorized to maintain a copy of the memorandum on file with the CMD BattleBox office. Contractors (i.e., Ocean Carriers) will provide this document to the CMD BattleBox office.
- d. Instructions for completing the LEW form. These instructions apply to Reconstruction Levy Waiver Exemption Form and the Levy Export Waiver Exemption Form. The differences will be noted as they occur.
 - (1) Do not make any changes to the format of the LEW forms.
 - (2) To facilitate the correction of minor mistakes by the CMD BattleBox and to reduce delays in the approval process, all LEW forms should be completed and submitted using Microsoft Excel.
 - (3) If a shipper is notified by the CMD BattleBox that the LEW request requires further documentation or corrections to the LEW form, the shipper will have 10 days to submit the required documents and/or corrected LEW form. If the CMD BattleBox does not receive the documentation or corrections in this timeframe or is not notified of current status and/or progress, the shipper will be required to resubmit the entire LEW request.
 - (4) Frequent shippers should save an electronic copy of LEW forms for future use. If the files become damaged or corrupted, contact the CMD BattleBox and they will send another copy.
 - (5) Do not attempt to delete unused lines in the Shipment Information area.
 - (6) Scroll down to the bottom of the LEW Form past Line 100 and under “NOTHING FOLLOWS” enter the contract number.
 - (7) All information will need to be entered in the tan colored areas. Do not attempt to enter information elsewhere.
 - (a) Page number. The CMD BattleBox will enter this.
 - (b) Sponsor organization. Must be the military unit or US Government agency that issued the contract.
 - (c) Point of origin. This is only for the Levy Export Exemption Waiver Form. The point of origin must be a point within the borders of Iraq. There are no exceptions.
 - (d) Point of Export. This is also only for the Levy Export Exemption Waiver Form. Do not attempt to type this location. Open the drop down box and choose the point of export for your shipment from the list in the box. K-Crossing must be approved by the CMD BattleBox.
 - (e) Point of import. This is only for the Reconstruction Levy Waiver Exemption Form. Do not attempt to type this location. Open the drop down box and choose the point of import for the shipment from the list in the box. K-Crossing must be pre-approved by the CMD BattleBox.

- (f) Estimate Date of Export or Import: Enter the estimated date of export or import. Enter the estimated date that you believe the cargo will cross over the Iraq border. Use the following format: DD-MMM-YYYY.
- (g) Port Call File Number (PCFN) and Booking #: Enter PCFN as stated per IBS booking (e.g., 789452). Enter ocean carrier booking number per the IBS Export Traffic Release (e.g., USG789452) If not applicable (i.e., shipped by air) enter N/A.
- (h) AWB or House Airway Bill #'s. If applicable (i.e., a WWX or commercial air tender shipment) enter the numbers. If not (i.e., an ocean cargo shipment) enter N/A.
- (i) Consignee Name and Location: Enter the consignee name and location information (City, State or Province, and Country only).
- (j) Contractor Name and Location: Enter the contractor name and location information (City, State or Province, and Country only).
- (k) Shipper Name. Enter the name of the Shipper only. No address or POC information.
- (l) Releasing Agency Name and Liaison Officer (LNO) Name. This is only for the Reconstruction Levy Waiver Exemption Form. This is usually the name of the carrier who is charged with the responsibility of facilitating movement of the shipment at the border. Enter the carrier name and LNO name.

1. For ocean cargo movements, enter the following information as applicable.

Carrier	Releasing Agency Information
MAERSK	Inchcape Shipping Service/Mr. Cavin Lobo, 964-7812719118
APL	Saba Maritime/Mr. Bilal Shakir, 964-7801023955
ARC	Barril for Maritime Services (Wilhelmsen Ship Services) CPT Mazin Hamid,#964-7801398406
LGL	American United Logistics - Ali Younis 964-77-03266243/Mark Bunch 965-9724-3062
FRLN	American United Logistics/Mahmood Ahmed 964-7700348748/DAMCO AIMEN INIZI 964-7902767575

- (m) Delivery Address. This is critical on both forms but especially on the Reconstruction Levy Waiver Exemption Form. Ensure the information entered is current. It is critical that the facility designated by this address is not closed.
 - (n) Origin and Destination POC Name and Number: Enter current information for the POC at origin and destination. Also enter valid telephone numbers and e-mail addresses (if applicable). Listing a POC who is no longer at the location where cargo is to be delivered may not cause a delay in LEW approval, but may cause a serious delay in the delivery of the cargo.
- e. The following information is required in the Shipment Information area:
- (1) Contract Line Item Number (CLIN). If the contract includes a CLIN, enter the information here. If not, enter N/A.
 - (2) Quantity. Enter the number of pieces of cargo. Use only numerical value and do not add any words or abbreviations.

- (3) Type of goods. If supporting documents include a cargo manifest, BL, packing list, AWB, or similar documentation that shows the cargo in detail, the LEW form can show a brief description. It is important that the LEW form shows how the cargo is packaged (i.e., pallet or skid, or triwall, wood crate, cardboard box, or container). The following information must be provided.
 - (a) Containers. Container size (20', 40'), container number, container type (dry, reefer, office, Container Housing Unit, cargo inside container. If the container is empty, state EMPTY
 - (b) Vehicles, Cranes, Loaders, Graders, etc. Color, Make, Model and VIN must be provided. Must state armored or non-armored. Certificates of Origin for vehicles must also be sent with the LEW.
 - (c) Equipment: Generators, etc. Make, Model, and serial numbers must be provided.
 - (d) Do not delete any unused lines.
 - (e) Do not enter information that is not requested. No dimensions, no weight information, and no TCN information.
 - (f) Prime Contract Number. Scroll to the bottom of the LEW Form past Line 100 and under "Nothing Follows, enter the Prime Contract Number. If there is no contract type "MILITARY SHIPMENTS".
- f. Ocean cargo specific process requirements:
- (1) Shipper submits complete LEW Packet (LEW Request Form and required supporting documents) via e-mail to CMD BattleBox (cmdBattleBox@gmail.com) and courtesy copy SDDC, usarmy.scott.sddc.mbx.documentation@mail.mil.
 - (2) Upon receipt of the LEW Request Packet, CMD will verify all documents for completeness. If no corrections or errors, Iraqi Customs Officials will stamp, sign, and date the LEW. CMD will return the approved and stamped LEW to the shipper via e-mail. If no corrections or errors, turn-around time is usually three to five days.
 - (3) If there are corrections or errors, CMD will notify the shipper via e-mail. Shipper has 10 days from notification to correct the error or provide the supporting document(s). If shipper fails to respond within the 10 day timeframe, LEW request will be cancelled and shipper must resubmit the entire LEW Request Packet unless the shipper is in communication with CMD BattleBox.
 - (4) Shipper must provide the approved LEW to the commercial carrier five days after vessel departure from the POE. The commercial carrier or the carrier's agent will provide the waiver to Iraqi Border Customs Agent. The LEW must match the cargo manifest. If not, the cargo cannot clear customs and will delay.
 - (5) For LEW inquiries, it is imperative the processor number (e.g., 120107001) be used to request LEW status. Processor Number is in parenthesis at the beginning of the subject line when your e-mail is returned acknowledging receipt of LEW Request.
 - (6) Approved LEWs must be sent to the following personnel and respective ocean carrier email address:

840 th Trans Bn (DDSB)	840thIraqLEW@swa.army.mil
595 th Traffic Mgt Div	595thTMD@kuwait.swa.army.mil
SDDC	Usarmy.scott.sddc.mbx.documentation@mail.mil

MNSTC ISAM Accounting, Trans Log	DLMNSTC-IFMSSHIPMENTS@iraq.centcom.mil
ACOA	wmsco@att.net ; lorena@amerct.com ; reed@amerct.com
APL	APL_GOVТ_LOGISTICS@APL.COM
ARC	ARCCustomerService@amslgroup.com
CEGL	CGLCargo@intship.com ; chambert@intship.com ; wmsco@att.net ; roger@wmsc.us.com
FRLN	jpegram@farrellines.com ; tnowotarski@mllnet.com ; KFarrell@mllnet.com ; mfranklin@farrellines.com
IDMC	leo@intermarineusa.com ; jjackson@intermarineusa.com ; wmsco@att.net
LGLT	matt@libertymar.com ; libertyglobal1@gmail.com ; kcd@libertymar.com
MAEU	IRQGOV@maersk.com ; USACSESPCMIL@MAERSK.COM

- g. Commercial air (WWX or commercial air tender) cargo specific process requirements:
- (1) Submit the required documents via e-mail to: CMD Customs Levy Waiver Logistics Coordinator: cmdbattlebox@gmail.com. Comm: 281 929-1283 or DSN: 318 239-5092.
 - (2) Upon receipt of the LEW Request Packet, CMD will verify all documents for completeness. If no corrections or errors, Iraqi Customs Officials will stamp, sign, and date the LEW. CMD will return the approved and stamped LEW to the shipper via e-mail.
 - (3) If there are corrections or errors, CMD will notify the shipper via e-mail. Shipper has 10 days from notification to correct the error or provide the supporting document(s). If shipper fails to respond within the 10 day timeframe, LEW request will be cancelled and shipper must resubmit the entire LEW Request Packet unless the shipper is in communication with CMD BattleBox.
 - (4) For LEW inquiries, it is imperative the processor number (e.g., 120107001) be used to request LEW status. Processor Number is in parenthesis at the beginning of the subject line when your e-mail is returned acknowledging receipt of LEW request.
 - (5) The shipper must provide the approved LEW to the commercial air carrier at time of pickup. The commercial air carrier or the carrier's agent will provide the waiver to Iraqi Border Customs Agent. The LEW must match the BL/AWB. If not, the cargo cannot clear customs and will delay the shipment.

3. Embassy Cargo:

a. Air Freight:

- (1) Shipper should arrange to ship goods to Iraq. Majority of shipments are sent destination BIAP. All shipments must be consigned to
 - US Embassy
 - Al Kindhi St.
 - International Zone
 - Baghdad, Iraq
- (2) Forwarding Agent (abroad should notify GSA/Shipping via e-mail and by Integrated Logistics Management System (ILMS) that the inbound Unaccompanied Air Baggage shipment is arriving. Notification should include flight information and AWB number.

E-mail address is GranatinoAF@state.gov, Ms Ann F. Granatino, Telephone (00964) (7704432525). Alternative POC is Husam abu-Zaid, Abu-ZaidHJ@state.gov, Telephone (00964) (7704430072).

- (3) Once the shipment has been made, the shipper should send a copy of the AWB for proper tracking by the Embassy.
 - (4) The embassy will prepare a diplomatic note and submit to the Ministry of Foreign Affairs (MFA). Normal MFA processing time is one week. MFA will return diplomatic note with approval stamp to the Embassy.
 - (5) Upon arrive, shipment will be held at the Iraq airport warehouse. The Embassy will contact a Blanket Purchase Agreement (BPA) holder for customs clearance and delivery, providing a copy of the inbound AWB and original diplomatic note.
 - (6) BPA holder will clear the delivery through Customs and deliver to GSO/Receiving.
- b. Ground/Ocean Shipments:
- (1) All shipments should be consigned as follows:
 - U.S. Embassy Baghdad
 - US Embassy
 - Al Kindhi St.
 - International Zone
 - Baghdad, Iraq
 - (2) Embassy POCs: Ann F. Granatino, Telephone (00964) (7704432525), GranatinoAF@state.gov.
Alt: Husam abu-Zaid, Telephone (00964) (7704430072), Abu-ZaidHJ@state.gov.
 - (3) Notification of new shipments should be sent to the Baghdad Shipping mailbox (BaghdadShipping@state.gov), all procurement agents and to the shipping supervisor from the US Despatch Agent. Request must be accompanied by BL, commercial invoice and/or packing list. Incoming shipments may also be accessed through the ILMS Transportation Lite System.
 - (4) GSO Shipping will prepare a diplomatic note requesting duty exemption from the Government of Iraq (GOI). The BL will be attached to the diplomatic note. The diplomatic note will clearly state number of trucks and quantity of items transported.
 - (a) The Embassy courier will carry the diplomatic note to the GOI MFA. The MFA signs for receipt and assigns an internal number. The note will be forwarded to the Finance Ministry for processing and then forwarded to the General Customs Commission.
 - (b) The General Customs Office will process and approve request. The request package consists of the General Customs Commission Approval, copy of the MFA approval, copy of Finance Ministry request to Customs and a copy of the MOI approval if applicable. The General Customs Office will send notice of approval to the border point of entry. Notice will be sent by hand with an authorized courier (up to 14 day process). The Customs Office will provide the Embassy with a copy of final approval letter for reference to clear shipment through Customs.
 - (c) The process typically takes 21 days to complete plus transit time to the point of entry.

H. JORDAN

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Jordan.
2. Cargo. No country specific details for DOD cargo.
 - a. FMS shipment to Jordan should be accompanied by complete MSL with FMS case noted, BL, and inventory/invoice. Upon identification as a FMS shipment, Jordanian Customs will immediately release shipments to Jordanian Armed Forces for movement from the POD.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Jordan, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

I. KAZAKHSTAN

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Kazakhstan.
2. Cargo:
 - a. Import Requirements:
 - (1) Commercial Invoice and Packing List containing:
 - (a) Shippers name, address, and phone number
 - (b) Consignee unit, address and phone number (if available)
 - (c) Mark with either the actual unit or deployed Logistics Readiness Squadron
 - (d) Clear description of equipment being shipped
 - (e) Number and type of packages
 - (f) Price per shipment and value of shipment
 - (g) Gross weights and cubes of shipments
 - (2) Shipment customs clearance paperwork with shipper signature
 - (3) BL.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Kazakhstan, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

J. KUWAIT

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then, Kuwait
2. Cargo:
 - a. General Information:
 - (1) The requesting official (signing in box 3 of the AK 302-1 ([Figure 512-18](#)) is solely responsible for the shipment, its contents and delivery location cited on the AK 302-1. Only US Military personnel or DOD civilians are authorized to sign the AK 302-1. Contractors are not authorized to sign the AK 302-1.
 - (2) A minimum of four business days is required to process the AK 302-1.
 - (3) Any additional documents requested by the Kuwait General Administration of Customs must be submitted to the Host Nation upon request.
 - b. Shipment Methods:
 - (1) All shipments will arrive or leave Kuwait by air, sea, or land and will utilize one of two techniques, door to door or door to port. The preferred technique is door to door.
 - (2) Door to Door. An agent (freight forwarder) is hired and designated by the primary shipper to clear and deliver the cargo to the end user (US Military) with all fees pre-paid by the primary shipping company. The shipment must be consigned to US Military personnel, DOD civilians, or direct contractor with a POC designated by the organization.
 - (3) Door to Port. The receiving organization is responsible for clearing and delivery of the shipment from its port of entry (air, land or sea); no forwarding agent is designated. The receiving organization will claim the shipment once it clears Kuwait Customs or will hire a local company to deliver the shipment. The receiving organization will cover all costs associated with handling, storing and delivery.
 - (4) Transit through Kuwait. Per Kuwait Customs there is no commercial transit of US Forces land shipments through Kuwait to Iraq. All shipments must be imported into Kuwait and then exported from Kuwait via Camp Virginia and Khabari Crossing. All US Forces shipments arriving in Kuwait with a final destination to Iraq are required to be transported by military convoy through Camp Virginia
 - c. Customs Clearance Procedures and Exemption of Import Fees:
 - (1) Air and Sea Requirements.
 - (a) For import, the AWB or a B/L must be consigned to the following shipping address only. Any shipping document with a different consignee address will be highlighted and returned. The Clearing agent will have to contact the shipping line and amend the consignee to read as directed below. The change will have to be approved by the Kuwait Customs manifest department:

US Military
Central Receiving Shipping Point (CRSP)
Camp Arifjan
POC: Name and number

- (2) Submission and collection of documentation
 - (a) All customs related documents (AK 302-1 and its attachments) must be submitted and picked up from the CRSP customs office, Bldg 134.
 - (b) For pick up, all shipping agents/forwarders must have an authorization either by e-mail or on a memorandum from the requesting unit to the CRSP for receiving the processed AK 302-1.
- (3) Documentation required for import by air or sea.
 - (a) A completed, signed, original and color AK 302-1 customs declaration form with the form number at the bottom of the page.
 - (b) Copy of the shipping bill (AWB or B/L). The signing individual must be designated on one of the following:
 1. DA 1687 (Figure 511-11) along with a memorandum for Assumption of Command/Assumption of Responsibility
 2. DD 577. [Figure 512-9](#)
 3. COR orders
- (4) Documentation required for export by air and sea.
 - (a) A completed, signed, original and color AK 302-1 customs declaration form with the form number at the bottom of the page.
 - (b) For export, the AWB or B/L shipper address should be the following:
 - US Military
 - Central Receiving Shipping Point (CRSP)
 - Camp Arifjan
 - POC: Name and number
 - (c) A memo from the requesting unit citing the container number, final port of destination and contents of the shipment.
 - (d) The signing individual must be designated on one of the following:
 1. DA 1687 (Figure 511-11) along with a memorandum for Assumption of Command/Assumption of Responsibility
 2. DD 577, [Figure 512-9](#)
 3. COR orders
- (5) Documentation required for Land Import/Export via civilian border.
 - (a) Land Import Documentation
 1. Registration of the truck
 2. Passport and visa copy of the driver of the truck
 3. Invoice citing what is being transported on the truck
 4. Signed memo from the COR stating the contract number, truck information, final destination, and contents of the truck
 5. Certificate of Origin in the name of the US Military
 6. Truck Way Bill

2. Export Requirements

- a Completed, signed, original and color AK 302-1 customs declaration form with the form number attached at the bottom of the page.
- b The signing individual must be designated on one of the following:
 - (1) DA 1687 (Figure 511-11) along with a memorandum for Assumption of Command/Assumption of Responsibility
 - (2) DD 577, [Figure 512-9](#)
 - (3) COR orders
- c A no objection letter signed by the approved individual of the company owning the vehicle citing the vehicle details, driver information, and contract number
- d A copy of the local signature card for the company approved by the Kuwait Chamber of Commerce and Industry
- e Copy of the contract
 - (1) Import/Export of vehicles without Kuwaiti registration and plates
- f A completed, signed, original and color AK 302-1 customs declaration form with the form number at the bottom of the page.

NOTE: If the AK 302-1 is sent via e-mail, DHA customs will require an e-mail from the requesting COR confirming the same (must mention in subject line the AWB, B/L, or truck number).
- g The signing individual must be designated on one of the following:
 - (1) DA 1687 (Figure 511-11) along with a memorandum for Assumption of Command/Assumption of Responsibility
 - (2) DD 57, [Figure 512-9](#)
 - (3) COR orders
- h A memorandum from the individual who signed the AK 302-1 in Block 3 citing the vehicle's details (make, model, year and VIN)
- i Copy of the vehicles title/invoice
- j Copy of the contract
- k No objection letter signed by then approved individual of the company owning the vehicle citing the vehicle details, driver information and contract number (export only)
- l A copy of the local signature card for the company approved by the Kuwait Chamber of Commerce and Industry (export only)
- m All unregistered vehicles or contractor owned vehicles even if used for official government use (except for those listed on Official US Military Property Books), once exported cannot be re-imported into Kuwait.

(8) Express Courier Shipments Imports

- (a) General. Shipments arriving by express couriers are processed differently due to agreement between USG, Express Carriers and Kuwait government. All express shipments are door to door
- (b) Clearance Process.
 - 1. All courier companies will bring the manifest to the CRSP for pre-clearance (CRSP sign and stamp)
 - 2. Based on the above approved manifest, following procedures will be followed:
 - a All couriers will take their trucks to the designated customs clearance Zone and US Forces cargo will be segregated by Kuwait Customs and put in a sealed truck destined for Camp Arifjan, Ali Al-Salem, Camp Buehring, and the Defense Depot Kuwait Southwest and Asia (DDKS)
 - b The driver of each truck will have a Kuwait customs form with the truck details, seal number, number of boxes on truck, drivers detail and time of departure from Kuwait customs.
 - c The CRSP at Camp Arifjan and Ali Al-Salem will be responsible for notifying the recipient (end user) that their package is available for pick up.
 - d Any courier with the shipping address consigned to other than Camp Arifjan, Camp Buehring, Ali Al-Salem, KNB and DDKS will not be eligible for an AK 302-1.
 - e A completed signed, original and color AK302-1 customs declaration form with the form number at the bottom of the page and a copy of the approved manifest must be submitted to CRSP for approval
 - f The signed form will be processed through KGAC within four working days
 - g The signing individual must be designated on one of the following
 - (1) DA 1687 (Figure 511-11) along with a memorandum for Assumption of Command/Assumption of Responsibility
 - (2) DD 577, [Figure 512-9](#)
 - (3) COR orders
 - h As instructed by Kuwait customs, all shipments over a 100KG are considered freight and not courier
 - i An approved AK302-1 has to be processed within 30 days, if it is not processed within 30 days, then the AK302-1 will not be processed.

(9) Express Courier Shipments Export

- (a) Carriers must have a working account established with the Camp Arifjan ASG-K Host Nation Office (HNO)
- (b) The carrier must submit an AK302-1 to the HNO prior to initiating cargo movement. The carrier can begin processing cargo for movement, but must allow HNO four working days to process the signed/stamped AK302-1. The carrier is responsible for obtaining the completed AK302-1 from the HNO.

- (c) After the carrier received the sign/stamped AK302-1, movement from Kuwait can begin.

K. KYRGYZSTAN

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Kyrgyzstan.
2. Cargo:
 - a. Import Requirements
 - b. Commercial Invoice and Packing List containing:
 - (1) Shipper's name, address, and phone number
 - (2) Consignee unit, address, and phone number (if available). For consignee unit, mark with either the actual unit or the deployed Logistics Readiness Squadron
 - (3) Clear description of the equipment being shipped.
 - (4) Number and type of packages.
 - (5) Price per shipment and value of shipment
 - (6) Gross weights and cubes of shipments
 - c. Shipment customs clearance paperwork with shipper signature.
 - d. Bill of Lading
 - e. Authorization Memo

L. LEBANON

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Lebanon.
2. Cargo. No country specific details.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Lebanon, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

M. PAKISTAN

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Pakistan.
2. Cargo. No country specific details.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Pakistan, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

N. QATAR

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Bahrain, Kuwait, Oman, Qatar, or United Arab Emirates.
 - a. Hand-Carried/Checked Baggage (Doha International [INTL] Airport, Qatar): Passengers are prohibited from carrying weapons, weapons accessories (i.e., magazines, ammunition, scopes), handcuffs, body armor or other military issued type items in their hand-carried or checked baggage when departing/arriving via Doha INTL Airport unless advance written approval was granted by Qatari HN officials. Qatari Customs officials will confiscate these items and possibly detain personnel entering or exiting the country with military type equipment. Passengers with military type equipment must enter/exit Qatar via Al Udeid AB Qatar (See procedures below in paragraph M.2.b. for processing military type items at Al Udeid AB).
 - (1) If items are confiscated or detained, ensure a Customs Detained Goods Receipt is provided by Qatari Customs and contact the 379th Air Expeditionary Wing (AEW) USAFCENT HNCC 24 hours a day by international commercial telephone at 974-5589-1157, 974-5585-2139 or during Qatar business hours at DSN 318-437-6104 or 318-437-6106.
 - (2) Advance written approval from the HN is required to import electronic devices other than standard civilian mobile phones, laptop computers, cameras, media players, and personal digital assistants. Any other equipment, including classified communications equipment, will be confiscated unless the traveler has prior written approval. (If items are confiscated, make sure a receipt is given.) Obtain approval through the 379 AEW/HNCC. To request approval, include the following information in the clearance request: equipment or weapon type, make, model, and serial number. The HNCC Customs can be reached during business hours at DSN 318-437-5111 or 318-437-6101; by fax at DSN 318-437-6121/commercial 974-4450-3477 or by e-mail at 379aewhncustoms@auab.centaf.af.mil. Customers should provide a minimum of 14 days lead time from the time of request to the time goods move. There is no capability to expedite customs clearance requests.
 - b. Hand-Carried/Checked Baggage (Al Udeid AB, Qatar): Passengers entering Qatar via military air at Al Udeid AB must follow these procedures to successfully clear Qatari customs:
 - (1) Upon arrival, passengers are escorted from the aircraft to the Personnel Support for Contingency Operations (PERSCO) office.
 - (2) Receive PERSCO briefing to inform them of prohibited items not to take through Qatari Customs.
 - (3) Passengers re-claim their bags and turn in weapons/weapon accessories to armory personnel and dispose of unauthorized items in the PERSCO amnesty box.
 - (4) Proceed to Qatari customs (all unauthorized items will be confiscated by Qatari Customs).

2. Cargo:

a. AMC Cargo:

- (1) All US Government cargo (except munitions, weapons, computers, electronics, vehicles, medical equipment or any hand carried government cargo not manifested) arriving in Qatar by AMC, contract, or intra-theater airlift, that terminates at Al Udeid Air Base, will clear customs with the cargo manifest and approved HNCC H-Letter, [Figure 512-20](#), which is provided by 379th HNCC when picked up at the 8th Expeditionary Air Mobility Squadron by the end user (i.e., TO, Army and Air Force Exchange Service). Prior clearance is not needed or required for these items. All munitions, weapons, computers, electronics, vehicles, medical equipment shipments or any government equipment that is hand carried must receive advanced written approval from the HN prior to being shipped or hand carried into Qatar. All requests must be submitted by the consignor or consignee to the 379th Air Expeditionary Wing (AEW)/HNCC Customs by e-mail at 379aewhncustoms@auab.centaf.af.mil. The 379 Air Expeditionary Squadron (AES)/HNCC will e-mail the requestor a General Headquarters Qatar (GHQ) template letter, [Figure 512-21](#), that must be completed along with an inventory of all munitions. Munitions (Classes 1.1, 1.2 and 1.3) moving from the CONUS to the USCENTCOM theater must receive advance written approval prior to shipping to the USCENTCOM theater. Customers should provide a minimum of 21 days lead time from the time of request to the time goods are scheduled to arrive in country. Shipments that require an approved GHQ letter must have the letter accompanying the shipment from origin and be submitted to the APOE prior to cargo arrival.
- (2) With the exception of munitions, all US Government cargo arriving in Qatar by AMC, contract, or intra-theater airlift that is deemed in-transit does not require advance written approval from the HN. All munitions shipments in-transit through Qatar require advanced written approval from the HN. All requests must be submitted by the consignor or consignee to the 379 AEW/HNCC Customs by e-mail at 379aewhncustoms@auab.centaf.af.mil. The 379 AEW/HNCC will e-mail the requestor a template letter that must be completed along with an inventory of all munitions. Customers should provide a minimum of 21 days lead time from the time of request to the time goods are scheduled to arrive in country.
- (3) All US Government cargo arriving at Al Udeid Air Base by AMC, contract, or intra-theater airlift and terminating at Al Udeid Air Base but with a final destination of Camp As Sayliyah, Doha (or other locations in Qatar), must receive advance written approval from the HN prior to import into Qatar. All munitions that transit or terminate Al Udeid Air Base and all weapons, computers, electronics, vehicles, medical equipment or any hand carried item not manifested that terminates at Al Udeid Air Base also requires advance written approval from the HN prior to import into Qatar. This request will need to be submitted by the consignor or consignee to the 379 AEW/HNCC Customs by e-mail at 379aewhncustoms@auab.centaf.af.mil. The 379 AEW/HNCC will e-mail the requestor a template letter that must be completed along with an inventory of all items including serial numbers for all munitions, weapons, computers, electronics, medical equipment and VIN numbers for all vehicles. Customers should provide a minimum of 21 days lead time from the time of request to the time goods are scheduled to arrive in country. There is no capability to expedite customs clearance requests. Cargo is subject to confiscation and personnel may be subjected to deportation for violating Qatari customs clearance procedures. Shipments that require an approved GHQ letter must have the letter accompanying the shipment from origin and be submitted to the APOE prior to cargo arrival.

- b. All other Modes for Qatar. Advance written approval from the HN is required to import all US Government equipment and supplies regardless of mode of shipment. Obtain approval through the 379 AEW/HNCC Customs by e-mail at 379aewhncustoms@auab.centaf.af.mil or DSN 318-437-5111/6101. Customers should provide a minimum of 14 days lead time from the time of request to the time goods are scheduled to arrive in country. There is no capability to expedite customs clearance requests.
- c. Commercial Air:
 - (1) For Qatar, all weapons, (e.g., weapons accessories [magazines, ammunition, scopes], handcuffs, body armor, military issued items) may not be imported or exported through Doha INTL Airport. Any weapon or weapon accessory must be brought in through Al Udeid AB. Qatari Customs or Security personnel will immediately confiscate all such items not properly cleared through customs. Confiscated items will not be returned.
 - (2) Advance written approval from the HN is required to import electronic devices other than standard civilian mobile phones, laptop computers, cameras, media player3 players, and personal digital assistants. Equipment brought through Doha INTL airport without prior written authorization will be confiscated by customs upon arrival. Any other equipment, including classified communications equipment, will be confiscated unless the traveler has prior written approval.
 - (3) Contact the USAFCENT HNCC to coordinate any importation of such equipment and to obtain information on the status of HN approval. To request approval, include the following information in the clearance request: equipment or weapon type, make, model, and serial number. The HNCC can be reached at DSN 318-437-5111 or 318-437-6101; by international commercial telephone at 974-460-5764 or 974-585-2139; by fax DSN 318-437-6121/commercial 974-4450-3477; or by e-mail at 379aewhncustoms@auab.centaf.af.mil. Personnel can also contact the US Liaison Office (USLO) at international commercial 974-488-4299-4130 for information. At a minimum, it takes 14 days for HN approval.
 - (4) All munitions “transiting” Qatar enroute to final destination are required to be cleared through Qatari customs. Transiting munitions are stored outside in an in-transit cargo storage area making them subject to Qatar customs inspection. Shippers should follow procedures in preceding paragraphs for clearance of munitions transiting Qatar.

O. SAUDI ARABIA

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Saudi Arabia.
2. Cargo. All requisitioning and contracting agencies, including individual or organizational Government Purchase Card holders and all consignors and/or shippers must contact DOL/TO at 318-252-7077 or 252-6311 prior to shipping any items into or out of Saudi Arabia. The TO will provide all Saudi customs documents necessary for shipments to clear Saudi customs.
 - a. Express shipments may only be imported into Saudi Arabia via commercial air into King Khalid International Airport (KKIA). All items must be addressed to the United States Military Training Mission (USMTM) and the unit of assignment. Do not address packages to individuals, doing so causes customs delays. Information can be provided by The Superintendent, Joint Traffic Management Office, HQ USMTM-DOL, Riyadh, Kingdom of Saudi Arabia, Commercial 011-966-1-478-1100, ext. 252-7077 or DSN 318-252-6311. E-mail: TMO@USMTM.SPPN.AF.MIL

b. USMTM:

(1) Steps for Importing/Exporting Cargo.

- (a) All shipments must have a broker. Confirm shipping company that will be used with USMTM/DOL. USMTM/DOL will then coordinate with the local broker to ensure proper visibility on shipment.
- (b) Whenever possible, ship via the US Postal Service.

NOTE: Shipments via DHL under 70 lbs from the US to the APO may be addressed as below: US Post Office (USMTM), Eskan-Village, Al Kharj Highway. E-mail: USMTMAPOMILBOX@USMTM.SPPN.AF.MIL.

c. USAFCENT:

(1) Steps for importing cargo or goods by air into Saudi Arabia (combatants):

- (a) Identify items to be imported.
- (b) Draft an R-letter, [Figure 512-22](#), addressed to the Ministry of Defense and Aviation (MODA), and include a spreadsheet with an itemized list of equipment included in the shipment.
- (c) Submit the draft letter to United States Military Training Mission (USMTM), Mission Relations (MR).
- (d) MR will obtain a United States Defense Representative (USDR) signature on the request letter.
- (e) USAFCENT will then present the signed letter to MODA Joint Forces and conduct any necessary follow-up with Joint Forces and answer any question from the MODA.
- (f) USAFCENT will then obtain MODA approval and send the signed copy to all relevant agencies.

(2) Steps for transiting cargo or goods by land in and out of Saudi Arabia (combatants):

- (a) USCENTCOM or the US Government's contractor will contact the USMTM Command Planning Group (CPG) Logistics/Operations Officer with the requested convoy timeline, number of transport vehicles, cargo or supplies, itinerary for the movement, origin, and destination.
- (b) CPG representative drafts the R-letter (formal request) for MODA and submits the letter to MR for translation. The letter must include a spreadsheet listing the number of transport vehicles, dates of movement, cargo, proposed itinerary for the movement, origin, and destination.
- (c) MR reviews the draft translated letter and forwards the request to the United States Defense Representative (USDR) for signature. MR provides a signed copy from the USDR to the CPG representative when approved.
- (d) The CPG representative provides the signed letter to the MODA and Joint Forces Administration Affairs department for coordination and approval by Customs.
- (e) The CPG representative conducts any required follow-up and answers questions from the MODA. The CPG representative will pick the letter up from the MODA once the Customs clearance letter is approved and forward the approval to the relevant agencies or government representative.

3. **Personal Property.** See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Saudi Arabia, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

P. SYRIA

1. **Passengers.** See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Syria.
2. **Cargo.** No country specific details.
3. **Personal Property.** See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Syria, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

Q. TAJIKISTAN

1. **Passengers.** See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Tajikistan.
2. **Cargo:**
 - a. **Import Requirements:**
 - (1) Commercial Invoice and Packing List including:
 - (a) Shipper's name, address, and phone number
 - (b) Consignee unit, address, and phone number if available. (For consignee unit, mark with either the actual unit or the deployed Logistics Readiness Squadron.)
 - (c) Clear description of the equipment being shipped
 - (d) Number and type of packages
 - (e) Price per shipment and value of the shipment
 - (f) Gross weights and cubes of the shipments
 - (2) Shipment customs clearance paperwork with shipper signature
 - (3) Bill of Lading
 - (4) Authorization Memo
3. **Personal Property.** See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Tajikistan, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

R. TURKMENISTAN

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Turkmenistan.
2. Cargo. No country specific details.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Turkmenistan, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

S. UNITED ARAB EMIRATES

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then United Arab Emirates
 - a. Hand-Carried/Checked Baggage. Passengers are prohibited from carrying weapons, simulated weapons, weapons accessories (i.e. magazines, ammunition, scopes), handcuffs, body armor, 2-way radios, satellite phones, exploded IED fragments or other military-type items in their hand-carried or checked baggage when departing/arriving via UAE airports unless advance written approval was granted by UAE officials. UAE officials will confiscate these items and possibly detain personnel entering or exiting the country with military type equipment.
 - (1) If items are confiscated, make sure a receipt is given and contact the United States Liaison Office (USLO) at +97 2 414 2504. If you are arrested, ask the police for help from the US Embassy or Consulate.
 - (2) Advance written approval from the HN is required to import military-style radios, RFID devices or satellite phones. Personal Security Detachments for Distinguished Visitors must declare any weapons or radios (complete with make, model, serial numbers and frequencies or number of rounds of ammunition) on their Country Clearance Request in APACS. Do not enter the country with weapons or other military gear unless approved by the USLO. Any other equipment, including classified communications equipment, will be confiscated unless the traveler has prior written approval. If items are confiscated, make sure a receipt is given. Obtain approval through the USLO. To request approval, include the following information in the clearance request: equipment or weapon type, make, model, and serial number. The USLO can be reached at +971 2 414 2504. At a minimum, it takes 21 days for HN approval. The Foreign Clearance Guide contains additional information for passengers arriving in the UAE.
2. Cargo:
 - a. Carriers should e-mail a single, black and white PDF containing a Bill of Lading or Airway Bill and a commercial invoice to uae.uslo.customs@us.army.mil to obtain the duty free exemption. The USLO can also be reached at +971 50 812 7761.
 - b. Weapons (including simulated weapons), weapons components, ammunition, magazines, IED fragments, body armor, helmets, handcuffs, COMSEC, military electronics and NBC protective gear cannot be shipped through the UAE and will be confiscated. The UAE has a 100 percent x-ray policy. Do not ship these items through the UAE. Be advised that items transshipping through the UAE to another country are still x-rayed.

- c. Shipments via truck across the UAE borders with Oman (Hatta) and Al Ghweifat (Saudi Arabia) require long lead times to obtain clearance. Avoid using cross-border trucking in the UAE for time-sensitive cargo.
- d. The following restrictions apply to military cargo moving via truck on roads outside of the secure zone of UAE airports and seaports:
 - (1) Non-containerized cargo with military paint schemes and military vehicles must be covered with tarps during transport. They must move during the hours of darkness.
 - (2) Carriers must conceal government or military markings on containerized cargo during transport. Container numbers that start with the letters USG or USA are not considered government or military markings. Examples of government or military markings include "US Army", flags, unit identification and military insignia.
 - (3) Hours of darkness start at astronomical twilight in the evening and end at astronomical twilight the following morning. Military vehicles are vehicles in a military paint scheme or vehicles with government or military markings. The UAE government may place additional restrictions on these movements, including more restrictive hours and escort requirements. Any movement of military cargo outside of an airport or seaport requires approval through uae.uslo.customs@us.army.mil. Requests to move military vehicles, equipment in a military paint scheme, explosives, or weapons require at least twenty-one days of lead time.
3. **Personal Property.** See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select United Arab Emirates, submit. Click on the detail icon on the upper right hand side to review shipping requirements

T. UZBEKISTAN

1. **Passengers.** See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Uzbekistan
2. **Cargo:**
 - a. Import Requirements.
 - (1) Commercial Invoice and Packing List which includes:
 - (a) Shipper's name, address, and phone number
 - (b) Consignee unit, address, and phone number (if available). (For consignee unit, mark with either the actual unit or the deployed Logistics Readiness Squadron).
 - (c) Clear description of the equipment being shipped.
 - (d) Number and type of packages
 - (e) Price per shipment and value of the shipment.
 - (f) Gross weights and cubes of the shipments
 - (2) Shipment customs clearance paperwork with shipper signature
 - (3) Bill of Lading
 - (4) Authorization Memo

- (5) For rail shipments:
 - (a) A Dipnote Request must be submitted NLT 30 days prior to the transit date
 - (b) English and Russian Manifest is required for each train.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Uzbekistan, submit. Click on the detail icon on the upper right hand side to review shipping requirements

U. YEMEN

1. Passengers. See the DOD Foreign Clearance Guide available at <https://www.fcg.pentagon.mil/fcg.cfm>. From the left column select Africa and Southwest Asia and then Yemen.
2. Cargo. No country specific details.
3. Personal Property. See the PPCIG at <https://tops.ppcigweb.sddc.army.mil/ppcig/menu/home/warning.do>. Select Query CG tab, select County Instructions tab, at the Country drop down box under Custom Selection, select Yemen, submit. Click on the detail icon on the upper right hand side to review shipping requirements.

CUSTOMS DECLARATION FOR DCA EXEMPT US MILITARY CARGO إعفاء جمركي للشحنات العسكرية وفقا لاتفاقية التعاون الدفاعي المشترك بين دولة الكويت والولايات المتحدة الأمريكية		Date (التاريخ)	Document No. (رقم الوثيقة)
Requesting US Government/Military Agent الجبهة الحكومية/العسكرية المقدمة للطلب US MILITARY CENTRAL RECEIVING and SHIPPING POINT CAMP ARIFJAN, STATE OF KUWAIT Point of Contact: جهة الاتصال (يعتبر الجيش الأمريكي الجهة الوحيدة المخولة لهذه الشحنة) (US military is the only authorized agent for this shipment)		Authorized US Agency Signatory I validate the shipment(s) and their enclosed goods as property of the US government. توقيع الجهة الطالبة: انني أقر أن الشحنة و البضائع المشمولة من ضمنها هي ملك الحكومة الامريكية. Signature (التوقيع): Print Name/Grade (الاسم و الرتبة):	
Carrier (الناقل)		<input type="checkbox"/> Import (استيراد) <input type="checkbox"/> Export (تصدير) <input type="checkbox"/> Transit (ترانزيت)	
Mode of Transportation (طريقة النقل)	Truck No. (land shipments) (رقم الشاحنة للشحنات البرية)	WAYBILL No. (رقم البوليصة)	
Port of Entry (منفذ الدخول)	Port of Exit (منفذ الخروج)	Applies to ____ of ____ pieces on the above shipping no. عدد القطع المشمولة في هذه الشحنة	
Attached Documents (الوثائق المرفقة) <input checked="" type="checkbox"/> WAYBILL (البوليصة) <input checked="" type="checkbox"/> INVOICE (الفاتورة) <input type="checkbox"/> CONTRACTING OFFICER LETTER (كتاب ضابط العقود) <input type="checkbox"/> PASSPORT W/VISA (جواز السفر مع الفيزا) <input type="checkbox"/> VEHICLE REGISTRATION (دفتر السيارة)			
Ultimate Delivery Location (موقع توصيل الشحنة النهائي)		<input checked="" type="checkbox"/> Itemized Shipment (شحنة غير سرية) <input type="checkbox"/> Military Numbered Sealed Container (شحنة سرية)	
Piece No (عدد القطع)	Unit (الوحدة)	Nature and Description of Goods (نوع ووصف البضاعة)	Weight in Figures (الوزن بالأرقام)
		-----Nothing Follows-----	Kgs
			Kgs
			Kgs
This shipment is exempt from all fees in accordance with the DCA هذه الشحنة معفية من جميع الرسوم الجمركية حسب اتفاقية التعاون الدفاعي المشترك بين دولة الكويت والولايات المتحدة الأمريكية		Total Weight (إجمالي الوزن)	0 Kgs
KGAC Official Certification توقيع وختم الإدارة العامة للجمارك		ASG-KU Certifying Agent I certify this shipment is entitled to the privileges of the bilateral agreement between the US Government and the Government of Kuwait. جهة الاعتماد : ASG - KU أشهد بأن هذه الشحنة لها كامل الأهلية بالتمتع بمزايا الاتفاقية المشتركة بين الحكومة الأمريكية و حكومة الكويت Signature (التوقيع): Print Name (الاسم):	

AK 302-1, FEB 06

Figure 512-18. AK Form 302-1, Customs Declaration for DCA Exempt US Military Cargo

DOD MULTIMODAL DANGEROUS GOODS DECLARATION			
This form may be used as a dangerous goods declaration as it meets the requirements of SOLAS 74, Chapter VII, regulation 54; MARPOL 79/78, Annex III, Regulation 4.			
1. SHIPPER/CONSIGNOR/SENDER	2. TRANSPORT DOCUMENT NUMBER	3. PAGE 1 OF PAGES	4. SHIPPER'S REFERENCE (TCN)
5. FREIGHT FORWARDER'S REFERENCE	6. CONSIGNEE	7. CARRIER (To be completed by the carrier)	
24-HOUR EMERGENCY ASSISTANCE TELEPHONE NUMBERS:			
DOD NON-EXPLOSIVE HAZMAT: 1-800-851-8061/ +011-804-279-3131 AT SEA: COLLECT: (804) 279-3131	DOD HAZ CLASS 1 (EXPLOSIVES) ONLY: COLLECT: +011 (703) 697-0218/ 0219 or DSN: 227-0218 (Watch Officer)	CHEMICAL/BIOLOGICAL WARFARE MATERIAL: DUTY HOURS: DSN: 584-3044, 584-7211, 584-6455 Comm: +011 (410) 436-3044, +011 (410) 436-7211, +011 (410) 436-6455 AFTER DUTY HOURS: DSN: 584-2148 Comm: +011 (410) 436-2148 - Ask for TEU S3	DOD SECURE HOLDING: 1-800-826-0794 (For TSPs/drivers emergency secure holding issues, accidents, delays, and incidents) OIL/CHEMICAL SPILLS: NRC & TERRORIST HOTLINE: 1-800-424-8802 AT SEA: COLLECT: 202-267-2675
8. THIS SHIPMENT IS WITHIN THE LIMITATIONS PRESCRIBED FOR: (X as applicable)		9. CONTAINER PACKING CERTIFICATE OR VEHICLE PACKING DECLARATION, DD FORM 2781, IS ATTACHED (X if applicable)	
<input type="checkbox"/> MILITARY VESSEL <input type="checkbox"/> COMMERCIAL VESSEL <input type="checkbox"/> HIGHWAY/RAIL			
10. VOYAGE DOCUMENT NUMBER AND SAILING DATE (To be completed by the carrier)	11. PORT/PLACE OF LOADING		
12. PORT/PLACE OF DISCHARGE		13. DESTINATION	
14. SHIPPING MARKS	DESCRIPTION OF GOODS (UN No., PSN, HC, SHC, PG, number and kind of package, and additional information as required by regulation)	NET MASS/QTY (kg/l)	GROSS MASS (kg)
15. CONTAINER IDENTIFICATION NO./VEHICLE REGISTRATION NO.	16. SEAL NUMBER(S)	17. CONTAINER/VEHICLE AND TYPE	18. TARE MASS (kg)
19. ADDITIONAL HANDLING INFORMATION			
20. RECEIVING ORGANIZATION RECEIPT Received the above number of packages/containers/trailers in apparent good order and condition, unless stated hereon:			
a. RECEIVING ORGANIZATION REMARKS			
b. HAULER'S NAME	c. VEHICLE REGISTRATION NO.	d. SIGNATURE AND DATE	e. DRIVER'S SIGNATURE
21. SHIPPER PREPARING THIS FORM			
SHIPPER'S DECLARATION. I hereby declare that the contents of this consignment are fully and accurately described above by the Proper Shipping Name, and are classified, packaged, marked, and labeled/placarded and are in all respects in proper condition for transport according to the international and national government regulations.			
a. NAME OF COMPANY/MILITARY UNIT		b. NAME/STATUS OF DECLARANT/CERTIFIER	
c. PLACE AND DATE		d. SIGNATURE OF DECLARANT/CERTIFIER	

DD FORM 2890, JUL 2012

PREVIOUS EDITION IS OBSOLETE.

Reset

Adobe Professional 8.0

Figure 512-19. DD Form 2890, DOD Multimodal Dangerous Goods Declaration

INSTRUCTIONS FOR COMPLETING DD FORM 2890, DOD MULTIMODAL DANGEROUS GOODS DECLARATION	
<p>Item 1. Shipper/Consignor/Sender. Enter the address and telephone number where the HAZMAT was certified.</p> <p>Item 2. Transport Document Number (Ocean container shipments only). The vessel manifest number to which the Multimodal Dangerous Goods Declaration will be attached may be entered in this block. The shipper need not enter this number. The accepting operator may enter it at the time it is assigned. Leave blank for breakbulk shipments. Shipper enters container "V" number.</p> <p>Item 3. Page __ of __ Pages. Enter the page number and total number of pages. Example: Page 1 of 1.</p> <p>Item 4. Shipper's Content Reference Number (TCN). Enter the 17- character TCN.</p> <p>Item 5. Freight Forwarder's Reference. Leave blank.</p> <p>Item 6. Consignee. Enter the six-digit DODAAC and/or the in-the-clear geographical location of the ultimate consignee (if known). For shipments of infectious substances, enter also the full address, name and telephone number of a responsible person for contact in an emergency.</p> <p>Item 7. Carrier. Enter Vessel Carrier Name. To be completed by the carrier.</p> <p>24 Hour Assistance Telephone Number(s). Circle applicable emergency number(s).</p> <p>Item 8. Shipment Within the Limitations Prescribed for Military Vessel/Commercial Vessel/Highway/Rail. Mark X in the appropriate block.</p> <p>Item 9. Container Certification/Vehicle Declaration. Declarant must mark X if applicable. U.S. Coast Guard or port officials may require verification of the container certification/vehicle declaration. DD Form 2781 is a detailed checklist which meets USCG/Customs requirements. DD Form 2781 must be signed and attached to DD Form 2890.</p> <p>Item 10. Voyage Document Number and Sailing Date (To be completed by the carrier). Enter the voyage document number and the date of sail.</p> <p>Item 11. Port/Place of Loading. Enter the three-digit POE code and/or the in-the-clear geographical location of the port of embarkation.</p> <p>Item 12. Port/Place of Discharge. Enter the three-digit POD code and/or the in-the-clear geographical location of the port of debarkation.</p> <p>Item 13. Destination (in the clear). Enter destination address.</p> <p>Item 14. Shipping Marks.</p> <ol style="list-style-type: none">1. Enter the UN Number preceded by the letters "UN".2. Enter the Proper Shipping Name.3. Enter the primary hazard class and division number. For Class 1 material include the compatibility group letter. Any assigned subsidiary hazard class or division will be entered following the primary class in parenthesis.4. Enter the Packing Group when assigned.5. Enter additional information from the IMDG, Chapter 5.4, as required (i.e. Marine Pollutant, Flashpoint, Toxic Inhalation Hazard, RQ, etc.).6. Enter the number and kind of packaging.	<p>Item 14. Shipping Marks (Continued).</p> <p>7. Enter the total quantity of dangerous goods of each item of HAZMAT bearing a different Proper Shipping Name, UN Number or Packing Group. For Class 1 material this quantity will be the net explosive mass/ weight (NEW) (number of rounds shipped X NEW per round = net mass/weight/qty). Gross mass/weight is the total weight of the shipment including packaging and related items, e.g., dunnage. Net mass is expressed in kilograms or liters, and gross mass in kilograms.</p> <p>8. Enter the gross weight of the shipment for each item of HAZMAT bearing a different Proper Shipping Name, UN Number or Packing Group.</p> <p>Item 15. Container ID Number/Vehicle Registration Number. Enter ID number of the container or vehicle registration number. A dash (-) or blank space is acceptable before the check digit.</p> <p>Item 16. Seal Number(s). Enter seal number installed on container.</p> <p>Item 17. Container/Vehicle and Type. Enter type and size of container (20 or 40 ft.) or vehicle description (e.g., HUMVEE).</p> <p>Item 18. Tare Mass (kg). Enter tare weight of the container.</p> <p>Item 19. Additional Handling Information. Optional.</p> <p>If applicable, provide additional handling instructions.</p> <p>Enter the Emergency Response Guide (ERG) Number(s) of the HAZMAT and attach the specific ERG page to DD Form 2890.</p> <p>If applicable, drivers transporting regulated HAZMAT on European highways must be provided Transport Emergency Cards (TREM CARDS) in the host nation language which must be attached to the shipping papers.</p> <p>Item 20. Receiving Organization Receipt. Leave blank as this will be filled out by the receiving organization. Signing this block states that the shipment is in good order, unless otherwise noted.</p> <p>Item 21. Shipper Preparing This Form.</p> <ol style="list-style-type: none">a. Name of Company/Military Unit. Enter the name of company.b. Name/Status of Declarant/Certifier. Enter the name and status of the person signing the form.c. Place and Date. Enter the place and date the material was certified.d. Signature of Declarant/Certifier. The person who certifies on behalf of DOD that the shipment complies with the applicable regulatory requirements must sign the form.

DD FORM 2890 (BACK), JUL 2012

Figure 512-19. DD Form 2890, DOD Multimodal Dangerous Goods Declaration (Cont'd)

Page 1 of 1

**QATAR ARMED FORCES
GENERAL HEADQUARTERS**

12 Dec 2011

APPROVED

JAN 4 2012



الصفحة رقم 1 من 1

القوات المسلحة القطرية
القيادة العامة

٢٠١١/١٢/١٢

**طلب إعفاء جمركي
Customs Request**

شحنة عسكرية	<input checked="" type="checkbox"/>	طلب دخول	<input type="checkbox"/>	طلب خروج	<input type="checkbox"/>
REQUEST TO EXIT	<input type="checkbox"/>	REQUEST TO ENTER	<input checked="" type="checkbox"/>	MILITARY CARGO	<input type="checkbox"/>

Request Number: MIL6584

Date: 07-Dec-2011

Reference: N/A

Cargo will arrive: Al Udeid Air Base

رقم طلب: MIL6584

التاريخ: ٢٠١١/١٢/٠٧

الإشارة: N/A

وصول الشحنة الى: قاعدة العديد, قطر

Valid from 09 Dec 2011 to 09 Mar 2012

صالحة من ٢٠١١/١٢/٠٩ إلى ٢٠١٢/٠٣/٠٩

This shipment consists of:
ammunition

Mode of Shipment: Military Air
Carrier: N/A

تحتوي هذه الشحنة على الآتي:
ذخيرة

طريقة الشحن: الطيران العسكري
الناقل: N/A

Kindest regards,


CHRISTOPHER A. COMEAU, Colonel, USAF
Director, Host Nation Coordination Cell

مع أطيب التحيات

المعيد/ كريستوفر كماو-القوات الجوية الأمريكية
قائد وحدة التنسيق مع البلد المضيف

Figure 512-20. HNCC H-Letter

للاستخدام الرسمي للقوات المسلحة القطرية

رقم الإشارة: ق/ع/٣٠٠٩/ع/٩٥٦
التاريخ: ٨/١٢/٢٠١١م

يرجى تسهيل دخول
 يرجى تسهيل خروج

الشحنات المذكورة بكتاب الجانب الأمريكي رقم: MIL 6584 بتاريخ ١٢/١٢/٢٠١١م

ومطابقتها بالكشوفات المرفقة وإعفائها من الرسوم الجمركية وفق ما تنص عليه اتفاقية التعاون الدفاعي وحسب الإجراءات المتفق عليها مع الجانب الأمريكي ما لم يكن لديكم ما يمنع ذلك.

وتفضلوا بقبول فائق الاحترام ،،،،،


ع/العميد الركن (طيار)
المنسق العام للقوات المسلحة
عميد ركن (طيار) سعود عبدالرحمن ال ثاني

نسخة الى:
- قيادة القوات الجوية الاميرية القطرية
- سكرتارية مكتب رئيس الأركان
- هيئة الاستخبارات والأمن
- العقيد كريستوفر آيه . كماو
- قائد وحدة التنسيق مع البلد المضيف
- معسكر السيلية

للاستخدام الرسمي للإدارة العامة للجمارك

رقم الإشارة:
التاريخ:

لأمنح لدينا من دخول خروج الشحنات المذكورة وإعفائها من الرسوم الجمركية حسب الإجراءات المتبعة.

مدير عام الإدارة العامة للجمارك

حسب توجيه الباي الشمالي
للإطلاع من الوصول بعد انتهاء
إجراءات الجمارك

٢٢-١٢/١١

Figure 512-20. HNCC H-Letter (Cont'd)



DEPARTMENT OF THE AIR FORCE
UNITED STATES AIR FORCES CENTRAL (USAFCENT)
379th AIR EXPEDITIONARY WING
HOST NATION COORDINATION CELL

07 Dec 2011

TO: General Headquarters Qatar

ATTENTION: Brigadier General (Pilot) Abdullah Jumaan Al-Hamad
Armed Forces General Coordinator
General Headquarters, Qatari Armed Forces

FROM: Colonel Christopher A. Comeau

SUBJECT: Customs Request (Import) MIL6584

Greetings,

1. Please provide a customs request to allow import of this shipment destined for United States Armed Forces. Issuance of this request is covered under Article XIV, importation and exportation, of the Defense Cooperation Agreement between our nations, signed in 1992.

2. This shipment consists of the following items (items are for military personnel use only):

- Cargo information: U 0186 ROCKET MOTORS 1.3C PGII DODIC V888 NSN 1337011451963,
DIMS 77X19X25 201 LBS 22 CUBE, ROUND COUNT 1 TAC F8UT
FV481113190001CXX

- Cargo will arrive at Al Udeid Air Base

- Start of movement: 09 Dec 2011 End of movement: 09 Mar 2012

- Arrival/departure mode of shipment: Military Air

- Arrival/departure carrier/organization: N/A

- Destination: N/A

- Purpose: N/A

- Point of contact name: Misty Blickensderfer

- Point of contact phone number: 435-833-3191

- Point of contact email address: misty.blickensderfer.civ@mail.mil

3. We thank you in advance for your prompt assistance and support in these matters. For further assistance, please contact the HNCC/Customs NCOIC at DSN 437-5111/6101, mobile 5551-9104 / 6640-0399, or via email at 379aewhncustoms@auab.afcent.af.mil.

A handwritten signature in blue ink, appearing to read "C. Comeau", is positioned above the typed name.

CHRISTOPHER A COMEAU, Colonel, USAF
Director, Host Nation Coordination Cell

Figure 512-21. General Headquarters Qatar (GHQ) Template Letter



UNITED STATES DEFENSE REPRESENTATIVE
KINGDOM OF SAUDI ARABIA

ممثل وزارة الدفاع الأمريكية
للمملكة العربية السعودية



OFFICE OF THE USDR/R-5829

SUBJECT: Request to Transit Cargo from 30 May 2007 to 30 July 2007

Major General Ibrahim Bin Mohammad Al-Amro
Director of Foreign Military Cooperation and Assistance
Ministry of Defense and Aviation
Riyadh, Kingdom of Saudi Arabia

Greetings:

I request your support in gaining the assistance of Customs to allow four (4) commercial trucks to transit the Kingdom of Saudi Arabia, per the enclosed spreadsheet.

Details on the transit including the company name, the number of trucks, quantity, cargo, description, location of origin, destination and routing of these trucks are in the enclosed spreadsheet. We would like to allow these trucks to transit the Kingdom of Saudi Arabia between 30 May 2007 to 30 July 2007.

My staff is available to answer any additional questions concerning this shipment. Please be assured of my continued high esteem and personal regards.

Respectfully,

RHETT A. HERNANDEZ
Major General, USA
U.S. Defense Representative

Enclosure:
Cargo Spreadsheets

Figure 512-22. Draft of an R Letter

Reconstruction Levy Waiver Exemption Form إستمارة الاعفاء لضريبة الاعمار			
Page	1	of	
		من	1 ورقه رقم
PCFN Booking #		Sponsor Organization	Point of Import Estimated Date of Import AWB #'s
Consignee Name:		معلومات المستورد:	
Contractor Name and Location:		إسم المقاول :	
Shipper Name:		الناقل:	
Releasing Agency Name and LNO Name:			
Delivery Address:		موقع التسليم:	
Origin AND Destination Contact P.O.C. Name and Number:		رقم الاتصال (الهاتف):	
Shipment Information			
Line #	CLIN	Quantity	Type of Goods
1			
2			
3			
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5			
6			
7			
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9			
10			

Figure 512-23. Extract from Reconstruction Levy Waiver Exemption Form

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27			
28			
29			
30			
Prime Contract Number:			رقم العقد:

Al Waleed (Syria)
Ar Ar (Saudi Arabia)
BIAP (Baghdad)
BIA (Basra Airport)
Erbil Airport
Khabari Al Awazem (K-Crossing)
Khor Ar Zubair (River Port near Kuwait)
Muntherya (Iran)
Ibrahim Al-Kahil (Turkey)
Rabiah (Syria)
Safwan (Kuwait)
Trebil (Jordan)
Um Qasr (Ocean Port)

Figure 512 23. Extract from Reconstruction Levy Waiver Exemption Form (Cont'd)

Levy Export Exemption Waiver Form			
Standard Container or Cargo Manifest must be attached			
Page	1	of	
		من	1
			ورقة رقم
		Sponsor Organization	
PCFN			Point of Origin
Booking #			Point of Export
			Estimated Date of Export
			AWB #'s
Consignee Name and Location:		معلومات المستورد:	
Contractor Name and Location:		اسم المقاول :	
Shipper Name:		الناقل:	
Releasing Agency Name and LNO Name:			
Delivery Address:		موقع التسليم:	
Origin AND Destination Contact P.O.C. Name and Number:		رقم الاتصال (الهاتف):	
Shipment Information			
Line #	CLIN	Quantity	Type of Goods
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Figure 512-24. Extract from Levy Export Exemption Form

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30			
xxxx ---- NOTHING FOLLOWS ---- xxxx			
Prime Contract Number:			رقم العقد:

Al Waleed (Syria)
Ar Ar (Saudi Arabia)
BIAP (Baghdad)
BIA (Basra Airport)
Erbil Airport
Khabari Al Awazem (K-Crossing)
Khor Ar Zubair (River Port near Kuwait)
Muntherya (Iran)
Ibrahim Al-Kahil (Turkey)
Rabiah (Syria)
Safwan (Kuwait)
Trebil (Jordan)
Um Qasr (Ocean Port)

Figure 512 24. Extract from Levy Export Exemption Form (Cont'd)

Table 512-1. Customs Permitted and Prohibited Items

CUSTOMS PERMITTED & PROHIBITED ITEMS					
CH - CHECKED BAGGAGE ONLY CO - CARRY ON ONLY NO - NOT ALLOWED AT ALL					
ITEM	STATUS	REMARKS	ITEM	STATUS	REMARKS
BOX CUTTER	CH		LIGHTER	NO	Can Be In CONEX
MEAT CLEAVER	CH		SWITCHBLADE*	NO	
RAZOR TYPE BLADES	CH		GRAVITY KNIFE*	NO	
SCISSORS (METAL TIP)	CH		CONCEALED KNIFE*	NO	
SWORDS	CH		AMMO	NO	
BASEBALL BAT	CH		BB GUN	NO	
BOW/ARROWS	CH		COMPRESSED AIR GUN	NO	
CRICKET BATS	CH		NON-MILITARY WEAPONS	NO	
GOLF CLUBS	CH		FLARE GUNS	NO	
HOCKEY STICKS	CH		GUN LIGHTERS	NO	
LACROSSE STICKS	CH		GUN POWDER	NO	
POOL CUES	CH		FIREARM PARTS	NO	
SKI POLES	CH		STARTER PISTOLS	NO	
SPEAR GUNS	CH		AEROSOL CANS**	NO	
WEAPON REPLICAS	CH		FUELS	NO	
AXES/HACHETS	CH		GAS TORCHES	NO	
MACE/PEPPER	CH	4 FL OZ W/ SAFETY	TURPENTINE/THINNER	NO	
CROW BAR	CH		REALISTIC EXPLOSIVE REPLICAS	NO	
HAMMER	CH		CATTLE PROD	NO	
DRILLS	CH		ANIMALS (LIVE/DEAD/PARTS)	NO	
SAWS	CH		INSECTS	NO	
TOOLS	CH		FRESH FRUITS OR VEGETABLES	NO	
MATCHES	CO	UP TO FOUR BOOKS	HUMAN BODY PARTS	NO	
PRESCRIPTION DRUG	CO	OWN NAME	EGGS	NO	
BRASS KNUCKLES	NO		PLANT FOODS	NO	
KUBATON	NO		UNTANNED SKINS / HIDES	NO	
ASPS	NO		TATAMI MATS	NO	
MARTIAL ARTS WEAPONS	NO		LIVE PLANTS	NO	
BLACKJACK	NO		CAMEL SADDLES	NO	
<p align="center">Exemptions and Limitations</p> <p>1. Carrying currency or monetary instruments over \$10,000 US or foreign equivalent. 2. Redeploying soldiers may have: 100 Cigars and 200 cigarettes</p> <p>3. One item of counterfeit/confusingly similar/or unauthorized trademark is authorized. Item must be for personal use and not intended for sale. <i>Customs Directive NO. 2310-011A.</i></p> <p align="center">LEGEND * - NON-MILITARY ISSUE ** - NOT FOR PERSONAL USE *** - NOT STORED CORRECTLY OR W/O PROPER COURIER **** - HOOKAH PIPES W/O RESIDUE ALLOWED</p>			SAND	NO	
			SOIL / EARTH	NO	
			GREEN / BAMBOO SUGAR	NO	
			ALCOHOL BEVERAGES	NO	
			CUBAN CIGARS	NO	
			ARTIFACTS	NO	
			CLASSIFIED MATERIAL***	NO	
			COUNTERFEIT CURRENCY	NO	
			GAMBLING DEVICES	NO	
			CONTROLLED SUBSTANCES	NO	
			TREASONABLE / SEDITIOUS ITEMS	NO	
			DRUG PARAPHERNALIA****	NO	
			PORNOGRAPHIC MATERIAL	NO	
			EXPLOSIVE MATERIAL	NO	
			DESTRUCTIVE DEVICES	NO	
CORROSIVE LIQUIDS	NO				
<p>PERMITTED ITEMS FOR CARRY ON OR CHECKED CIGAR CUTTERS, CORK SCREWS, CUTICLE CUTTERS, EYE LASH CURLERS, SEWING NEEDLES, NAIL CLIPPERS, NAIL FILES, TOY WEAPONS (UNREALISTIC), UMBRELLAS, TWEEZERS, CANES, CAMCORDERS, CAMERA EQUIPMENT, MOBILE PHONES, LAPTOP COMPUTERS, PAGERS, PDA, HEAT TREATED WOOD</p> <p align="center">AUTHORIZED SOUVENIRS PER GENERAL ORDER 1 DATED 12 FEBRUARY 2005</p> <p>Helmets and head coverings; bayonets; uniforms and uniform items such as insignia and patches; canteens, compasses, rucksacks, pouches, and load bearing equipment; flags; military training manuals, books, and pamphlets; posters, placards, and photographs; or other items that clearly pose no safety or health risk and are not otherwise prohibited by law or regulation.</p>					
<p>All items are subject to the war souvenir retention process and must be reviewed by the appropriate reviewing officer. War Souvenir Registration/Authorization DD Form 603-1</p>					