

APPENDIX CC

AIR TERMINAL IDENTIFIER CODES (AERIAL PORT CODES)

A. PURPOSE

This Appendix provides the general information and normal and after-duty hours procedures for processing Aerial Port Code (APC) requests and/or adjustments.

B. GENERAL

Procedures and codes within this Appendix are maintained by the United States (US) Transportation Command (USTRANSCOM) J5/4. The USTRANSCOM Table Management Distribution System [TMDS]) serves as the repository for code data. The most current versions of air terminal identifier codes are available at the TMDS website at: https://www-tmds.c2.amc.af.mil/TMDS/getdata.xsql?skip=0&max=10&view_name=T_VIEWS.V_D_ARPTNM_ARL_PO&cdi_schema=t_metadata. They are accessible by all users, to include DOD contractors and vendors through the Defense Transportation Electronic Business (DTEB) website at <https://dteb.lmi.org/dod/dteb.nsf/loginform?createdocument>, click on Guest (LOGIN is not required) and DTR Reference Data.

C. PROCEDURES

1. Add APC (1300 - 2300 Greenwich Mean Time [GMT]).
 - a. AMC/A4TC retains the functional responsibility for APC codes. A4TC will coordinate initial codes and changes/deletion to APC codes with the applicable aerial ports, Defense Logistics Agency, Combatant Commanders, USTRANSCOM J3-OI JOPES Functional Managers and TMDS. Users may request the addition of an APC by submitting a request to:
 - (1) AMC/A4TC, or
 - (2) USTRANSCOM J5/4 PT, or
 - (3) High Priority Global Air Transportation Execution System (GATES) help desk request (after normal duty hours Commercial 618 256-4949).
 - b. The request will specify the following data set:
 - (1) Geographic location
 - (2) Airport name
 - (3) Installation Type Code (e.g., civil, military, joint-use, international, airfield) (if known)
 - (4) Country Name or US State Name
 - (5) International Civil Aviation Organization Code (ICAO) (if known)
 - (6) Associated geographic location (if known).

- c. The following process will be used:
 - (1) AMC/A4TC will analyze the request based on channel, sustainment, and/or contingency channel traffic requirements.
 - (2) AMC/A4TC will request a code be issued through TMDS after analysis of Water Port and Aerial Port codes to preclude duplications.
 - (3) AMC/A4TC will coordinate the code addition with applicable agencies.
 - (4) TMDS will update the APC table, distribute updates to subscriber users, notify AMC/A4TC of completion, and TMDS will electronically mail the new Code and related information to USTRANSCOM J3-OI JOPES Functional Managers at: USTC-JOPES-FDBM@ustranscom.mil.
 - d. After normal duty hour procedures:
 - (1) The requestor will submit a High Priority GATES help desk request. The on-call TMDS person will work the request, provide the code and complete the normal duty hour procedures indicated above during the subsequent duty day.
2. Change/Delete Codes (1300 – 2300 GMT).
- a. Use the following procedures to change or delete APC Codes.
 - (1) When AMC/A4TC recognizes an APC or information associated with the APC must be changed or deleted, AMC/A4TC will collect the following information:
 - (a) APC
 - (b) APC information to be changed or deleted.
 - (2) The following process will be used:
 - (a) AMC/A4TC will request TMDS analyze the proposed change or deletion (also see APC and Water Port Codes [WPC] tables) and provide a solution after analysis of current APC and WPC code tables.
 - (b) AMC/A4TC will coordinate with all applicable agencies.
 - (c) AMC/A4TC will provide proof of coordination to USTRANSCOM J3-OI JOPES Functional Managers at: USTC-JOPES-FDBM@ustranscom.mil and request approval/coordination for the code deletion or change.
 - (d) AMC/A4T will release a message to reflect the deletion or changes after approval/coordination with USTRANSCOM J3-OI JOPES Functional Managers, and TMDS managers have completed the code change.
 - (e) TMDS will update the APC table, distribute updates to subscriber users, and notify AMC/A4TC once completed.

3. Code structure.
 - a. The aerial terminal identifier codes are based on the geographic location of the aerial port related to the ICAO code.

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