

APPENDIX OO

AIR CARGO MANIFEST REFERENCE CODES

Number of Characters:	Two
Type of Characters:	Alpha
Data Location	
Air Manifest - DD Form 1384:	Block 20
- DD Form 1385:	REF Block 5
Automated Record:	rp 28-29
Responsible Agency:	Defense Transportation Regulation Administrator

A. GENERAL

The air cargo manifest reference code is used to further identify a particular manifest and to cross-reference the air manifest header cards with the data cards for the air cargo pallets and individual shipment units. The codes are used only in the airlift systems and are not included on the documentation forwarded to the consignee. The codes are used repeatedly starting with AA and continuing through the alphabet to ZZ before returning to AA. The letters I and O are not used in either position.

B. CODES

Air manifest reference codes are constructed as follows:

<u>Code</u>	<u>Explanation</u>
AA	1st manifest
AB	2d manifest
AZ	24th manifest
BA	25th manifest
BB	26th manifest
BC-ZZ	27th through 576th manifest etc.

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