

## ATTACHMENT V9

### USING THE TRANSPORTATION GLOBAL EDIT TABLE (TGET)

#### A. MENU OPTIONS

1. QUERY TAC. TACs may be checked or specific TACs sought through queries to the TAC Database at <https://beis.csd.disa.mil/beis-html/frontpage-pki.html> and selecting TGET Web - Transportation Global Edit Table. TACs may be searched on text strings contained in the description and usage fields. Those with TAC Coordinator access will be able to view all TAC data. Normal users will have some limitations on the data they can view, most notably, funding data.
2. DOWNLOAD TAC. Users may have Business Enterprise Information Service (BEIS) transfer (using File Transfer Protocol [FTP]) the TAC file data to a designated IP address.
3. DISPLAY TAC COORDINATORS. This option identifies those users with TAC Coordinator privileges. The Department of Defense (DOD) TAC Coordinator, in coordination with the Service and Agency representatives, has identified Service and Agency TAC Coordinators and their TAC series to the BEIS. The Service and Agency TAC Coordinators may identify others authorized to update their series of TACs. These persons are issued passwords and are authorized to update (including purge) TACs in their identified series. BEIS will maintain Electronic Mail (e-mail), commercial, and Defense Switched Network (DSN) telephone numbers and mailing addresses for all users with TAC Coordinator privileges.
4. LOOKUP AINS (ACCOUNTING INSTALLATION NUMBERS). This option displays TAC assistance contact information provided by the Service and Agency TAC Coordinators for their series of TACs. This information will identify a commercial and DSN voice and fax number, and an e-mail and mailing address for person(s) to contact if assistance is needed with the Component's TAC. Additional narrative instructions may also be provided.
5. QUERY MASTER TAC ARCHIVE. This option displays achieved data for historical purposes only

**THIS PAGE INTENTIONALLY LEFT BLANK**