

**Joint Standardization Board for Intermodal Equipment (JSBIE)**  
**Meeting Minutes**  
**11 Aug 2010**

1. The Joint Standardization Board for Intermodal Equipment (JSBIE) meeting was held on 11 August 2010 at US Army Materiel Command Logistics Support Activity, Tobyhanna, PA. Agenda is attachment 1 and Attendance Roster is attachment 2.
2. Meeting opened with welcoming remarks by Robbin Miller, committee chair, and administrative remarks by Tom Kozlowski, meeting host. Meeting first addressed the JSBIE background, purpose, charter (attachment 3) and purpose of meeting; Joint Intermodal Working Group (JIWG) request for JSBIE to convert MIL-HDBK-138 (Guide to Container Inspection for Commercial and Military Intermodal Containers) to a DoD Standard.
3. Ms Laura Feiffer from the Defense Ammunition Center (DAC) provided a brief explanation as to why the handbook needs to be converted to a standard; the DOD Standard would enable personnel to inspect and select intermodal containers that are serviceable and safe for shipping general cargo. The DOD Standard would provide additional criteria that must be followed to qualify containers for ammunition and hazardous cargo shipments, consistent with International Maritime Dangerous Goods (IMDG) Code and Code of Federal Regulations (CFR) requirements. Container inspection checklists would be modified accordingly. Unlike the MIL-HDBK, the DOD Standard could be cited as a requirements document. The impact on training DOD container inspectors would be minimal as they are trained by DAC to the more stringent ammunition criteria currently in MIL-HDBK-138B.
4. Discussion took place as to whether the DoD should adopt a commercial standard and incorporate DoD requirements into it or convert the handbook.
  - The International Institute of Container Lessors (IICL) "Guide to Container Inspection for Commercial and Military Intermodal Containers" was considered as the document for adoption and incorporation of DoD requirements.
  - There was discussion on the interpretation of JIWG meeting minutes as to whether their request was to convert MIL-HDBK-138 in its entirety or to use the IICL document for general cargo container inspection and convert the handbook to a standard for munitions/hazard cargo container inspections. Ms. Sandy Gorba, who had attended the JIWG meeting, provided interpretation and explanation of meeting minutes/meeting discussions that MIL-HDBK-138 needed to be converted in its entirety.After much discussion of the pros and cons of each action, the board voted that it was in the best interest of the DoD to maintain control of the requirements and therefore convert the handbook to a DoD Standard.
5. Mr. Tom Kozlowski briefed the committee on the requirements of converting a handbook to a standard. A process that LOGSA PSCC had just completed, so he was able to shed light on the processes required and time frame that it takes.
6. Discussion took place as to whether this conversion should be a complete Army project with Army DEPSO having final release approval authority (since Army Armament Research, Development and Engineering Center (ARDEC) is the preparing activity and LOGSA PSCC is the lead standardization activity) or should the Defense Standardization Program Office (DSPO)

champion the project and have final release authority since JSBIE will be the working group for the conversion. After much discussion the committee decided that the process from beginning to final release would be much faster if DSPO agreed to champion the project and provide final release approval.

7. The committee chair will discuss the possibility of DSPO accepting this tasking with Mr. Tom Ridgeway. Ms. Sandy Gorba and Mr. Scott Benson volunteered to acquire proponent letters for the conversion and expedited track for release from SDDC command, JIWG, DPPG and OSD if requested.

8. Mr. Mark Napolitano of ARDEC will request a project approval from Army Department of Standardization so that the project can begin. He will also provide process maps for both processes of approval, DSPO and Army DEPSO.

9. Ms. Laura Feiffer on behalf of DAC accepted agent responsibilities to include administrative duties for the conversion.

10. The last order of business was to obtain a volunteer to become the next JSBIE Chair to be affective 1 October 2010. Per the charter this position is rotated every two years through the services of Army, Navy and Air Force. The chair rotation was to be to an Army JSBIE member. Mr. Tom Kozlowski volunteered for this honor and will begin his chairmanship on 1 Oct 10.

11. I would like to request all JSBIE committee members to review the current JSBIE Charter, attachment 3, for updating.

12. Meeting was adjourned.