



USTRANSCOM

8/14/2007



Module 1 – Lesson 103, RDT&E Command Process





Overview/Objectives

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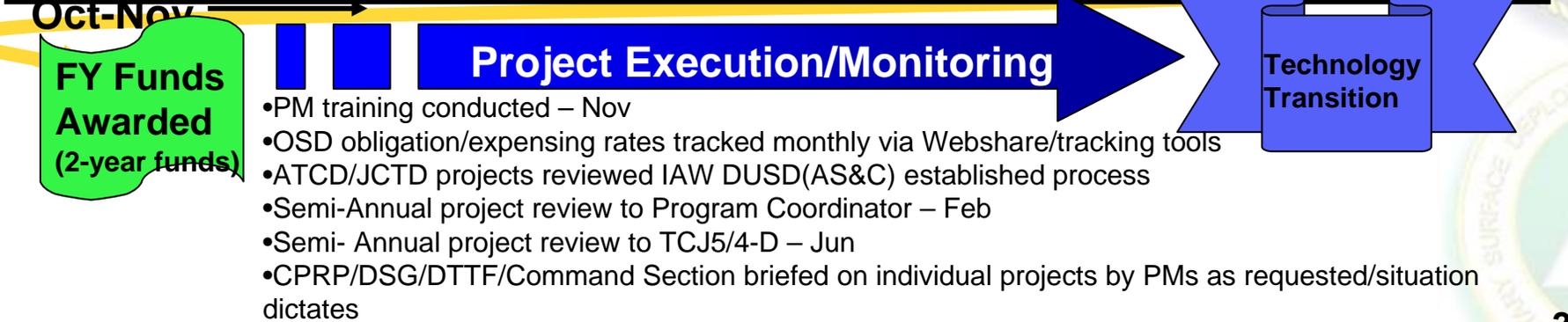
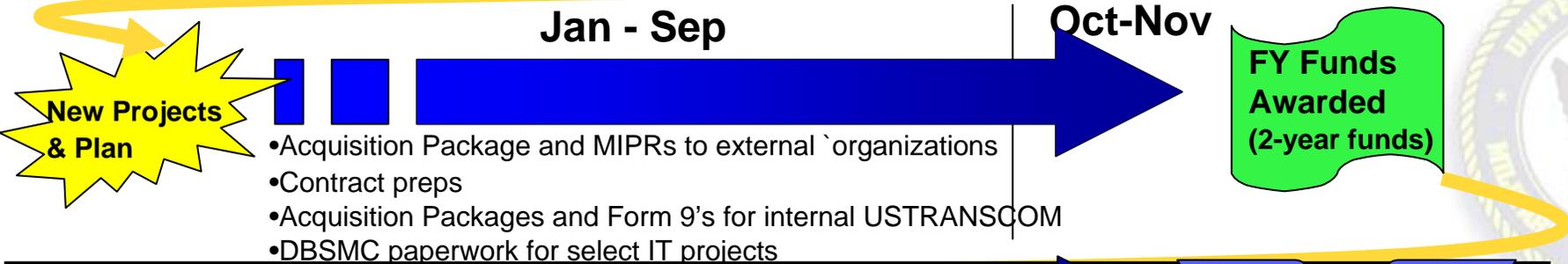
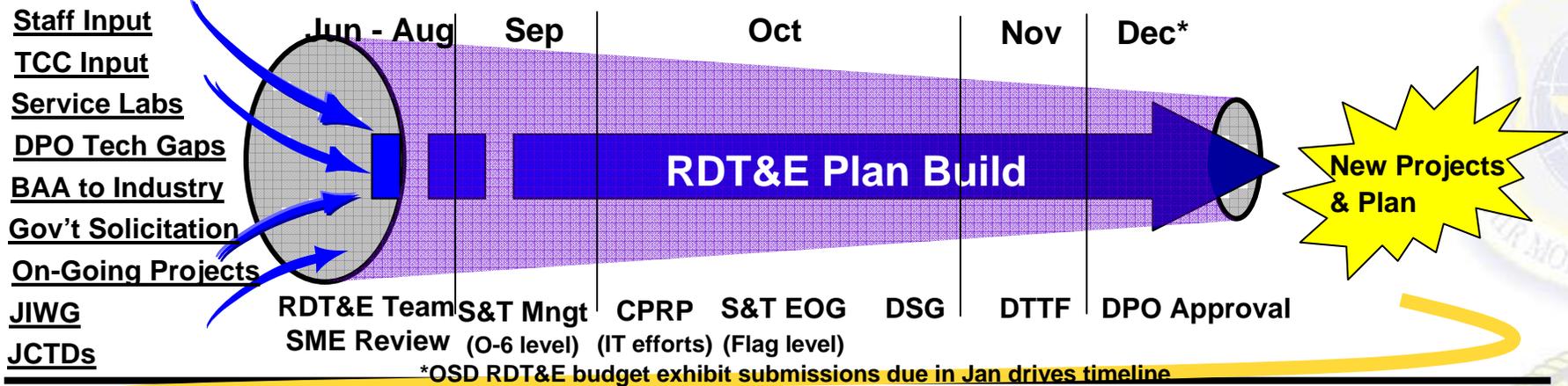
- Lesson 103 will provide an overview of the USTRANSCOM RDT&E Command Process and the process for submitting a proposal and executing the technology development effort. To include:
 - Overall RDT&E Program Management Process
 - Project Solicitation/Approval Process
 - Annual Call for Projects
 - Proposed Project Vetting Process
 - Contracting Process
 - Project Execution/Monitoring
 - Project Manager Responsibilities





RDT&E Program Management

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Explanation of RDT&E Program Management in subsequent slides



Project Solicitation/Approval Process

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- J5/4 Program Manager issues call for projects (~Jun):
 - Across the JDDE (COCOM's, JIWG, DPfM, etc.) and S&T communities (laboratories, industry, and academia)
 - Proposals submitted using format in USTRANSCOMI 61-1 (atch 2)
 - Need to address valid DPO Gap (contained in USTRANSCOMH 60-2)
- Proposed projects are vetted for comments prior to obtaining TCCC approval:
 - Starts with the RDT&E Team and selected Staff Subject Matter Experts (SME's)
 - Science and Technology (S&T) Management Team (O-6 level) reviews selected proposals
 - Proposals are presented to the CIO Program Review Process (CPRP) Panel headed by the J6
 - S&T Executive Oversight Group (EOG) (FO/GO level) reviews the proposals
 - Remaining proposals are then vetted via DPO Governance Structure (DSG/DTTF)
 - Final step is the TCCC for approval (~Dec)
- Jan – Sep, contracting packages are prepared/project management structure is established



Project Execution/Monitoring

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- OSD obligation/expense rates tracked monthly via Webshare/tracking tools
- Semi-Annual project review to J5/4 RDT&E Program Manager – Feb
- Semi-Annual project review to TCJ5/4-D – Jun
- CPRP/DSG/DTTF/Command Section briefed on individual projects by PM's as requested or situation dictates





Project Manager/Coordinator (PM/C) Responsibilities

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- Input into Webshare their annual O/E rate expectations (in Sep prior to year of execution)
- Complete Quad Chart in Webshare
- Semi-Annual project reviews:
 - To J5/4 Program Manager in Feb
 - To TCJ5/4-D in Jun
- For IT-related projects – when applicable provide required documentation to the TCJ6 Defense Business System Management Committee (DBSMC) coordinator (Bill Goodwin)
- PM/C's must ensure the financial actions associated with their projects are expeditiously processed
- PM/C's need to ensure they keep their designated RDT&E Team member abreast of project status/need for assistance



Summary

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- You should now have a fundamental understanding of the process for submitting a proposal and executing the technology development effort, to include:
 - Overall RDT&E Program Management Process
 - Project Solicitation/Approval Process
 - Annual Call for Projects
 - Proposed Project Vetting Process
 - Contracting Process
 - Project Execution/Monitoring
 - Project Manager Responsibilities

Questions or Additional Information, Call the RDT&E Team
at #618-229-1109